



**STATE OF WISCONSIN**  
**Department of Employee Trust Funds**  
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SECRETARY

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***CORRESPONDENCE MEMORANDUM***

**DATE:** February 26, 2014  
**TO:** Group Insurance Board Strategic Planning Workgroup  
**FROM:** Sherry Etes, Board Liaison  
Office of the Secretary  
**SUBJECT:** Election of Officers

**Staff requests the Group Insurance Board Strategic Planning Workgroup conduct its annual election of officers.**

The Workgroup satisfies the definition of a “board”, as defined in Wis. Stat. § 15.01 (1r). Therefore, in accordance with Wis. Stat. § 15.07 (2), the Group Insurance Board Strategic Planning Workgroup (Workgroup) must elect officers at the first meeting of each calendar year. The current officers and the expiration dates of their terms on the Board are shown below. A current Workgroup membership roster is attached.

<b>Chair</b>	Bonnie Cyganek	Ex Officio
<b>Vice-Chair</b>	Vacant	
<b>Secretary</b>	Michael Farrell	05/01/15

It is customary for new officers to assume their duties immediately following the meeting at which they are elected.

Attachment: Workgroup Roster

Reviewed and Approved by Robert J. Marchant, Deputy Secretary.

Electronically Signed:  
03/06/2014

Board	Mtg Date	Item #
GIBSPW	3.18.14	3

**2014  
GROUP INSURANCE BOARD STRATEGIC PLANNING WORKGROUP  
MEMBERSHIP ROSTER (9 Members)**

MEMBER NAME	BOARD MEMBER SINCE	CURRENT BOARD TERM EXPIRES	GROUP INSURANCE BOARD MEMBERSHIP REQUIREMENTS
<b>Cyganek* Bonnie</b> (Chair)	3/2012	Ex Officio	<b>§ 15.165 (2)</b> Ex Officio Attorney General or his/her designee.
<b>Farrell Michael</b> (Secretary)	03/2012	5/01/15	<b>§ 15.165 (2)</b> 2-year term Appointed by Governor. No membership requirement.
<b>O'Donnell* Jessica</b>	4/2011	Ex Officio	<b>§ 15.165 (2) (intro.)</b> Ex Officio Director of the Office of State Employment Relations or his/her designee.
<b>Carlson Terri</b>	5/2013	5/01/15	<b>§ 15.165 (2)</b> 2-year term Appointed by Governor. Insured participant in WRS who is not a teacher.
<b>Day Herschel</b>	5/2013	5/01/15	<b>§ 15.165 (2)</b> 2-year term Appointed by Governor. Insured participant in WRS who is a teacher.
<b>Grapentine Charles</b>	3/2012	5/01/15	<b>§ 15.165 (2)</b> 2-year term Appointed by Governor. Insured participant in WRS who is a retired employee.
<b>Hitt* Andrew</b>	10/2013	Ex Officio	<b>§ 15.165 (2)</b> Ex Officio Secretary of Dept. of Administration or his/her designee.
<b>Schwartz* Daniel</b>	3/2011	Ex Officio	<b>§ 15.165 (2)</b> Ex Officio Commissioner of Insurance or his/her designee.
<b>Thompson Nancy</b>	2/2012	5/01/13	<b>§ 15.165 (2)</b> 2-year term Appointed by Governor. Chief executive or member of the governing body of a local unit of government that is a participating employer in the WRS.

\*Designee appointed.