



**STATE OF WISCONSIN**  
**Department of Employee Trust Funds**  
**Robert J. Conlin**  
SECRETARY

801 W Badger Road  
PO Box 7931  
Madison WI 53707-7931  
  
1-877-533-5020 (toll free)  
Fax (608) 267-4549  
<http://eff.wi.gov>

**DATE:** August 1, 2014  
**TO:** Group Insurance Board  
**FROM:** Lisa Ellinger, Administrator, Division of Insurance Services  
**SUBJECT:** Department of Employee Trust Funds Personnel Changes

**This memo is for informational purposes only. No Board action is required.**

There have been several key personnel changes at the Department of Employee Trust Funds (ETF) that will be of interest to the Board.

**Deputy Secretary John Voelker**

John Voelker has been appointed Deputy Secretary by Secretary Conlin. Voelker, a resident of McFarland and a 27-year veteran of state service, has served as Director and Chief Executive Officer of Wisconsin State Courts since 2003. Voelker will be responsible for overseeing the day-to-day operations of ETF's major program areas. Voelker assumed his new duties on July 28.

**Assistant Deputy Secretary Pam Henning**

Conlin also promoted Pam Henning, long-time head of ETF's Division of Management Services, to Assistant Deputy Secretary to oversee communications, legislative relations, policy development and organizational development. Henning, a resident of Marshall, has been with ETF since 1998 and in state service since 1991. Henning also began her new duties on July 28.

**Deputy Administrator – Division of Management Services Division Mike Bormett**

Effective July 21, Mike Bormett joined ETF as the new Division of Management Services Deputy Administrator. Bormett has more than 24 years of state government experience and has spent the last 12 years at the Department of Public Instruction serving as the Policy and Budget Director with oversight of the \$6 billion K-12 public education annual aids and operations budget. Bormett also served in several budget and policy roles at the Departments of Health Services and Natural Resources and has extensive experience in policy development, project management, operations, finance, policy analysis and strategic planning. Bormett is a graduate of the University of

Reviewed and approved by John Voelker, Deputy Secretary

Electronically Signed:  
08/08/2014

Board	Mtg Date	Item #
GIB	8.26.14	2

Wisconsin-Madison and is currently pursuing a Master of Administration in Public Management at Northern Arizona University. He resides with his family in Verona.

**Internal Audit Director Yikchau Sze**

Yikchau Sze joined the ETF team on July 14 as the Internal Audit Director. Sze brings more than 15 years of auditing experience in both the private and public sectors. She is coming to ETF from the Wisconsin Department of Children and Families, where she has been responsible for fiscal reviews and federal and state compliance audits of various child welfare agencies. Prior to joining DCF, Sze spent 10 years with Joy Global, Inc., in Milwaukee where she led international and domestic operational, financial, compliance and IT security audits. Earlier in her career, she performed audit work on local and multinational companies for Pricewaterhouse Coopers in their Hong Kong and Beijing offices. She has extensive experience collaborating internally and externally with staff, managers and boards and in the development of Internal Audit Plans and risk assessment models. Sze is a Certified Internal Auditor and has a Bachelor of Science degree with a concentration in Accounting from Central Institute of Finance and Banking in Beijing and has an MBA from UW-Madison. She resides in Verona with her family.

**Employee Reimbursement Accounts, Health Savings Account, Life Insurance Programs Manager – Adam Huffman**

Effective August 25, Adam Huffman will join the Division of Insurance Services to oversee the administration of the ERA, HSA and Life Insurance Programs. Huffman comes to ETF from eflexgroup/TASC, our new ERA/HSA vendor. Huffman has worked in client services and product management for eflexgroup since 2007. Huffman has a Bachelor of Science in Business Administration and Human Resources from Concordia University and lives with his family in Sun Prairie.