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Correspondence Memorandum

Date: May 4, 2015
To: Group Insurance Board
From: Lisa Ellinger, Director, Office of Strategic Health Policy
Subject: Department of Employee Trust Funds (ETF) Personnel Changes

This memo is for informational purposes only. No Board action is required.

In order to better align ETF's operations with its mission of developing and delivering quality benefits and services and safeguarding the integrity of the trust, the Secretary's Office announced several key staff changes that took effect in April 2015.

Office of Strategic Health Policy (OSHP)

To maximize our focus on quality and value and to position the health insurance program for long-term sustainability, the Division of Insurance Services has become the Office of Strategic Health Policy, led by **Lisa Ellinger**. **Mike Bormett**, formerly ETF's Deputy Administrator of Management Services, has become Deputy Director of OSHP and will oversee day-to-day operations. Mike will use his considerable budget, policy, and leadership experience to help chart the course of the health insurance program. **Bill Kox**, who is planning to retire at the end of 2015, will continue to provide valuable guidance in a senior advisor role while transferring his considerable knowledge to the rest of the OSHP team.

OSHP has also added three new advisors to the team:

- **Strategic Health Policy Advisor – Eileen Mallow**
Eileen spent more than 15 years of her career at the Office of the Insurance Commissioner, first as Director of the HIRSP program and eventually serving as the Assistant Deputy Commissioner for nearly a decade. Eileen has most recently been with Physicians Plus in a Compliance/Privacy Officer role.
- **Employee Reimbursement Accounts, Health Savings Accounts, Life Insurance Programs Manager – Angel Johnson**
Angel has been working at ETF since last fall as an intern in Legal Services and will graduate from UW-Madison Law School this month.

Reviewed and approved by John Voelker, Deputy Secretary.

Electronically signed:
5/7/15

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- **Policy Advisor – Jessica Rossner**
Jessica has served in a variety of roles for BayCare Health Systems in Green Bay for nearly 15 years.

ETF also announced the following changes and to better align business operations:

Division of Retirement Services

Deb Roemer, formerly Director of the Disability Programs Bureau, has become the Director of the Benefit Services Bureau in the Division of Retirement Services. The Disability Programs Bureau moved with Deb to DRS. With this move, the Benefit Services Bureau will consist of the Benefit Initiation Section Units, Retiree Services Section, and the Disability Programs Section.

Division of Management Services

To ensure continuity in leadership with Mike Bormett moving to the Strategic Health Policy team, **Dana Perry**, ETF's Chief Information Officer and IT Director, has been named Administrator of the Division of Management Services. In addition, **Stacie Meyer**, current Human Resources Director, has been named Deputy Administrator for DMS. Stacie will retain her HR Director role. **Steve Mueller**, previously Chief Information Officer at the Department of Workforce Development, joined ETF on April 20 to take over Dana's CIO duties and to lead our IT efforts.

Division of Trust Finance

To recognize the additional responsibilities (tax compliance, retiree payroll, accounts receivable) taken on by the Office of Trust Finance and the increasingly complex nature of retirement and health care accounting (GASB, OPEB), OTF has become the Division of Trust Finance. **Bob Willett** will continue to lead this unit as Administrator. **Stefanie Pauls** will oversee the Financial Compliance Bureau and **Michelle Mattox** will oversee the Retirement Accounting Bureau.