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Correspondence Memorandum

Date: May 2, 2016
To: Group Insurance Board
From: Lisa Ellinger, Director
Office of Strategic Health Policy
Subject: Requests for Proposals Implementation Plan Update

This memo is for informational purposes only. No Board action is required.

Background

At its February 17, 2016 meeting, the Board approved proceeding with the development and distribution of the following Requests for Proposals (RFP) in 2016:

- Wellness and Disease Management Vendor
- Data Warehousing and Business Intelligence Vendor
- Evaluation of Self-Insurance and Regional/Statewide Health Insurance Program Structure
- Pharmacy Benefit Manager

The purpose of this memo is to provide the Board with a status report on the aforementioned procurement activities.

RFP for Wellness and Disease Management Vendor

This RFP was issued April 25, 2016 and the full RFP and procurement details are available at: https://etfonline.wi.gov/etf/internet/RFP/Wellness_2016/index.html

The Board has scheduled a special meeting for July 12, 2016 to select the Wellness and Disease Management vendor. Key dates leading up to vendor selection are listed below:

- April 25, 2016: RFP Issued
- May 6, 2016: Proposer Questions and Letter of Intent Due
- May 13, 2016: 2016 ETF Posts Answers to Questions on ETF Extranet
- May 27, 2016: **PROPOSAL DUE DATE**
- June 27 – July 1, 2016: Proposer Interviews and Portal Demonstrations
- July 12, 2016: Vendor Selection

Reviewed and approved by John Voelker, Deputy Secretary

Electronically Signed 5/9/16

Board	Mtg Date	Item #
GIB	5.18.16	3C

- July 15, 2016: ETF Issues an Intent to Award
- July 18, 2016: Contract Negotiations Begin
- August 15, 2016: Contract Start Date

RFP for Data Warehousing / Business Intelligence Vendor

The target date to release this RFP is June 30, 2016, and vendor selection recommendations will be presented to the Board at the November 15, 2016 meeting.

Staff will issue a Request for Information (RFI) in early June to share a draft of the RFP with prospective vendors and provide an opportunity for input and feedback prior to the RFP release. Staff will incorporate appropriate changes into the final RFP. The purpose of this exercise is to ensure a strong RFP product that will attract best-in-class vendors. ETF has also engaged Segal Consulting (Segal) to assist with the development of the RFP.

Key dates leading up to vendor selection are listed below. Please note that dates may be subject to change if additional time is required for RFP development.

- June 3, 2016: RFI Issued
- June 30, 2016: RFP Issued
- July 15, 2016: Proposer Questions and Letter of Intent Due
- July 29, 2016: ETF Posts Answers to Questions on ETF Extranet
- August 25, 2016: **PROPOSAL DUE DATE**
- October 24-28, 2016: Proposer Interviews and Demonstrations
- November 15, 2016: Vendor Selection
- November 18, 2016: ETF Issues an Intent to Award
- November 21, 2016: Contract Negotiations Begin
- January 2017: Contract Start Date

RFP to Evaluate Self Insurance and Regional/Statewide Health Insurance Program Structure

Additional detail on this item is available in Board memo 3B, Self-Insuring Request for Proposals – Update & Discussion.

The target date to release this RFP is July 22, 2016, and results and evaluation will be presented to the Board at the November 15, 2016 meeting. ETF has engaged Segal to assist with the development of the RFP, with a particular focus on the cost and provider access and disruption aspects of the RFP.

ETF and Segal are providing two opportunities for prospective vendors to provide feedback as part of the RFP development process. The first request was issued May 4, 2016 and sought feedback on the proposed regions and prospective bidders' ability to submit claims data in a prescribed format.

ETF and Segal are issuing a second request in early June to share a draft of the RFP with prospective vendors and provide an opportunity for input and feedback prior to the RFP release. Staff will incorporate appropriate changes into the final RFP. The purpose of this exercise is to ensure that qualified vendors are able to participate in the RFP process and for ETF and Segal to attain additional feedback that will strengthen the final RFP.

Key dates leading up to the November Board presentation are listed below. Please note that dates may be subject to change if additional time is required for RFP development.

- May 4, 2016: Request for Comment Issued
- June 3, 2016: Request for Information Issued
- July 22, 2016: RFP Issued
- August 5, 2016: Proposer Questions and Letter of Intent Due
- August 19, 2016: ETF Posts Answers to Questions on ETF Extranet
- September 9, 2016: **PROPOSAL DUE DATE**
- November 15, 2016: Board Presentation

RFP for Pharmacy Benefit Manager (PBM)

In late 2015, ETF issued an RFI to collect information to inform the development of this RFP. Results of the RFI are noted in Board memo 3D, [Pharmacy Benefit Manager Request for Information](#). The proposed timeline for the development and evaluation of the RFP follow below.

- RFP Development: August – November 2016
- RFP Distribution: November 2016
- RFP Responses Due: February 2017
- RFP Evaluation: March – May 2017
- Vendor Selection: May 2017

Staff will be at the Board meeting to answer any questions.