



Third Party Audits of Total Administrative Services Corporation Update

Item 6A – Group Insurance Board

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Office of Strategic Health Policy



TASC-Third Party Administrator



Health Care FSA



Dependent Day Care FSA



Limited Purpose FSA



Parking Account



Health Savings Account



Transit Account

Audit Activity

Wipfli LLP

- Evaluated the controls for several key areas, including billing and claims

ETF Office of Internal Audit

- Performed a complementary audit on contribution reporting and billing for administrative fees

Wipfli LLP

Completed

- Segregation of duties
- Secondary review of billing for claims and adjustments
- Manual Adjustments

In Progress

- Refine the weekly invoice report structure
- Claim substantiation documentation
- Integrity of the EV1 (WEX) System Data

ETF- Office of Internal Audit

Completed

- Include employment status and termination date columns on administrative billing detail

In Progress

- Accuracy of contributions posted
- Compliance with program contribution limits
- Administrative billing for terminated participants

Open

- Reconciliation between contributions withheld, reported, and paid
- Review of plan finalization report

ETF- Office of Internal Audit Continued

Completed

- Deduct contributions from the same number of pay periods for all ERA and HSA programs

In Progress

- Consistency of Data from Payroll Centers
- Process to transfer participants between Payroll Centers

Progress Monitoring & Reporting

- TASC continues to remain engaged with ETF and the Payroll Centers to remedy the matters identified in the audit
- OSHP staff will continue to monitor the progress and provide quarterly progress updates to the Board

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Questions?

Thank you



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