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Correspondence Memorandum

Date: March 8, 2018

To: Group Insurance Board

From: Sara Brockman, Health Program Manager
 Office of Strategic Health Policy

Subject: Revise the Established It's Your Choice Enrollment Period

ETF requests the Group Insurance Board (Board) approve a revised date of October 1 – 26, 2018, as the It's Your Choice (IYC) open enrollment period for plan year 2019.

Based on ETF's recommendation, the Board originally approved October 1 – 31, 2018, as the IYC open enrollment period for plan 2019. The recommendation for the month of October was made with an anticipated enrollment finalization date of Friday, November 23, 2018. The enrollment finalization date has been revised to Friday, November 16, 2018, due to the Thanksgiving holiday and consideration for a Department of Employee Trust Funds (ETF) IT project, the new Benefit Administration System (BAS).

In order to maintain a three-week period for payroll centers to finalize enrollments, we now recommend open enrollment end on Friday, October 26, 2018. Payroll center feedback received since the February Board meeting supports the proposed revision of the open enrollment period.

Staff will be at the Board meeting to answer any questions.

Reviewed and approved by Eileen K Mallow, Deputy Director,
 Office of Strategic Health Policy

Eileen K Mallow Electronically Signed 3/9/18

Board	Mtg Date	Item #
GIB	3.21.18	2.5