

2020 Program Changes and Contracts Status Update HSA, Section 125/ERA and Commuter Fringe Benefit Programs

Item 11A – Group Insurance Board

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Agenda

For informational purposes only. No action is required.

1. Contract Negotiation
2. Implementation, Transition, and Communication Plan
3. Section 125 Cafeteria Plan

Background

- In February 20, 2019, the Board approved a letter of intent to award the contracts for Third-Party Administrator (TPA) to ConnectYourCare for the following programs:
 - Health Savings Account (HSA)
 - Section 125 Cafeteria Plan and Employee Reimbursement Account (ERA)
 - Commuter Fringe Benefit
- Effective January 1, 2020 for the duration of a two-year contract through December 31, 2021

Contract Negotiation

- ETF and CYC teams started meeting in early April to discuss contract negotiation items. ETF has updated language to the following areas:
 - Program Agreements (3 separate agreements)
 - Performance Standards and Guarantees
 - Department Terms and Conditions
- All three contracts have been executed and signed on May 7, 2019

Implementation Plan Update

Approved
implementation
plan

Implementation
kick-off meeting

Dedicated
implementation
manager and team
to lead

Transition Plan Update

Approved
transition plan

Scheduled
attempts for
discussions

Continue work
in progress

Communication Plan Update

ETF Communication

- Enrollment and education materials
- Enrollment/participant guides
- ALEX, virtual benefit counselor
- Send notifications (E-alerts, website, twitter, etc.)

CYC Communication

- Develop and launch microsite
- Collaborate on enrollment/participant guides

Section 125 Cafeteria Plan Update

Plan Document

- Plan Document has been reviewed and amended for changes by ETF
- ConnectYourCare to review Plan Document

Next Step

- Bring finalized 2020 Plan Document to the next Board meeting for approval
- Determine who shall maintain the Plan Document for future changes

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Questions?

Thank you



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