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SECRETARY

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**Correspondence Memorandum**

**Date:** July 31, 2019  
**To:** Group Insurance Board  
**From:** Eileen Mallow, Director  
Office of Strategic Health Policy  
**Subject:** Tentative November 2019 GIB Agenda

**This memorandum is for information purposes only. No Board action is required.**

At each meeting, the tentative agenda for the next meeting is presented for GIB member input. Here is the tentative list of items, in addition to the base agenda, for the next meeting.

- Audit results: TASC, Delta Dental, Navitus, IBM-Watson
- IYC/ALEX update
- LAB draft letter to Joint Committee on Audit
- Contract Extensions: IBM Watson
- ICI Reserve Policy
- Revised Supplemental plan guidelines
- Approval for RFPs: ICI program administration, Uniform Dental benefits
- GIB Strategy Discussion

Please let me know if you would like any items added to the agenda. A copy of the base agenda items for November is also attached.

Attachment: Base GIB Agendas

Reviewed and approved by John Voelker, Deputy Secretary

Electronically Signed 8/5/19

Board	Mtg Date	Item #
GIB	8.21.19	11

## Group Insurance Board Base Agendas

February	May
<ul style="list-style-type: none"> <li>• <b>Meeting Minutes</b></li> <li>• <b>Election of Officers</b></li> <li>• <b>Health Insurance</b> <ul style="list-style-type: none"> <li>○ 20__ Open Enrollment Period</li> <li>○ Preliminary 20__ Program Agreement/Guidelines &amp; Uniform Benefit Changes</li> </ul> </li> <li>• <b>Operational Updates</b> <ul style="list-style-type: none"> <li>○ IYC Enrollment Statistics</li> <li>○ Quarterly Health Plan Performance Statistics</li> <li>○ Board Authority Contracts Update</li> <li>○ Data Warehouse Dashboards</li> <li>○ GIB Correspondence</li> <li>○ Legislative Update</li> <li>○ Administrative Rules Status Update</li> <li>○ Legal Case Update</li> <li>○ Ombudspersons Quality Assurance Activities Report</li> <li>○ Annual Pending Appeals Status Report</li> <li>○ Participation in the WPE Group Health Insurance Program and ICI Plan</li> <li>○ Proposed 20__ Meeting Dates</li> <li>○ Governance Manual Updates</li> <li>○ Wisconsin Public Records Law Basics Training</li> <li>○ Quarterly Audit Report of <i>all ETF</i> programs (Audits conducted cyclically, and results are included in report as submitted)</li> </ul> </li> <li>• <b>Tentative May 20__ Agenda</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Meeting Minutes</b></li> <li>• <b>20__ State of Wisconsin Group Health Benefits Annual Report</b></li> <li>• <b>Health Benefit Programs</b> <ul style="list-style-type: none"> <li>○ 20__ Health Plan Performance Statistics Annual Report</li> <li>○ 20__ Health Program Agreement Changes</li> <li>○ 20__ Health, Pharmacy and Dental Benefit Program Changes</li> <li>○ Health Plan Reserves</li> </ul> </li> <li>• <b>Wellness and Disease Management</b> <ul style="list-style-type: none"> <li>○ 20__ Well Wisconsin Program Participation</li> <li>○ 20__ Well Wisconsin Program Overview</li> <li>○ 20__ Wellness Program Changes</li> </ul> </li> <li>• <b>Supplemental Plans</b> <ul style="list-style-type: none"> <li>○ 20__ Dental Plan Change Recommendations</li> <li>○ 20__ Long-Term Care Insurance Change Recommendations</li> <li>○ 20__ Vision Plan Change Recommendations</li> </ul> </li> <li>• <b>Disability Programs</b> <ul style="list-style-type: none"> <li>○ Acceptance of State and Local ICI Actuarial Valuations</li> <li>○ Disability Program Re-Design Update</li> </ul> </li> <li>• <b>Operational Updates</b> <ul style="list-style-type: none"> <li>○ Board Authority Contracts Update</li> <li>○ Data Warehouse Dashboards</li> <li>○ GIB Correspondence</li> <li>○ Legislative Update</li> <li>○ Administrative Rules Status Update</li> <li>○ Legal Case Update</li> <li>○ Updated GIB Roster</li> <li>○ ICI Annual Report</li> <li>○ Annual Ombudspersons Services Contact Report</li> <li>○ 20__ Health Plan and PBM Grievance and Independent Review Report</li> <li>○ Quarterly Audit Report of <i>all ETF</i> programs (Audits conducted cyclically, and results are included in report as submitted)</li> </ul> </li> <li>• <b>Tentative August 20__ Agenda</b></li> </ul>

**\*Rotate program vendor overview presentations throughout the year (time permitting)**

**\*\*Contract Extensions will be added to agendas as needed for the different program areas.**

## Group Insurance Board Base Agendas

August	November
<ul style="list-style-type: none"> <li>• <b>Meeting Minutes</b></li> <li>• <b>Health Insurance</b> <ul style="list-style-type: none"> <li>○ Uniform Benefits Changes and Updates</li> <li>○ Health Care Quality Report (HEDIS &amp; CAHPS)</li> <li>○ Rates and Qualifications                             <ul style="list-style-type: none"> <li>▪ Health Plan Financial Status/ETF's GHIP Reserves Analysis</li> <li>▪ Service Area Qualifications</li> <li>▪ 20__ Tier Assignments</li> <li>▪ 20__ State Rate Setting</li> <li>▪ 20__ Local Rate Setting</li> <li>▪ Actuarial Group Health Insurance Program Reserves Analysis and Group Life Insurance Program Reserves target ranges</li> </ul> </li> </ul> </li> <li>• <b>Life Insurance</b> <ul style="list-style-type: none"> <li>○ Group Life Insurance Program Annual Report                             <ul style="list-style-type: none"> <li>▪ 20__ Premium Rates Recommendation</li> <li>▪ Report of Group Life Insurance Program Reserves cyclical review (as needed)</li> </ul> </li> </ul> </li> <li>• <b>Pharmacy Benefit Manager</b> <ul style="list-style-type: none"> <li>○ Audit of Pharmacy Benefit Manager and Employee Group Waiver Plan</li> <li>○ 20__ Pharmacy Benefit Manager Program Changes</li> </ul> </li> <li>• <b>Operational Updates</b> <ul style="list-style-type: none"> <li>○ Quarterly Health Plan Performance Statistics</li> <li>○ Board Authority Contracts Update</li> <li>○ Data Warehouse Dashboards</li> <li>○ GIB Correspondence</li> <li>○ Legislative Update</li> <li>○ Administrative Rules Status Update</li> <li>○ Legal Case Update</li> <li>○ Ombudspersons Contact Report</li> <li>○ Quarterly Audit Report of <i>all ETF</i> programs (Audits conducted cyclically, and results are included in report as submitted)</li> </ul> </li> <li>• <b>Tentative November 20__ Agenda</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Meeting Minutes</b></li> <li>• <b>It's Your Choice</b> <ul style="list-style-type: none"> <li>○ 20__ IYC Communications</li> <li>○ 20__ IYC Materials</li> </ul> </li> <li>• <b>Income Continuation Insurance</b> <ul style="list-style-type: none"> <li>○ Income Continuation Insurance Program Reserves target ranges</li> <li>○ Report of Income Continuation Insurance Program Reserves cyclical review (as needed)</li> </ul> </li> <li>• <b>Board Policy Updates (Cyclical every 3 years)</b></li> <li>• <b>Information Technology Audit Report</b></li> <li>• <b>Contract Extensions</b></li> <li>• <b>Operational Updates</b> <ul style="list-style-type: none"> <li>○ Quarterly Health Plan Performance Statistics</li> <li>○ Board Authority Contracts Update</li> <li>○ Data Warehouse Dashboards</li> <li>○ GIB Correspondence</li> <li>○ Biennial Budget Update (as needed)</li> <li>○ Administrative Rules Status Update</li> <li>○ Legal Case Update</li> <li>○ Ombudspersons Services 20__ Outreach and Education Report</li> <li>○ Quarterly Audit Report of <i>all ETF</i> programs (Audits conducted cyclically, and results are included in reports as submitted)</li> </ul> </li> <li>• <b>Tentative February 20__ Agenda</b></li> </ul>