

# TASC Audit Results

## Item 8A – Group Insurance Board

Xiong Vang , HSA and ERA Accounts Program Manager

Office of Strategic Health Policy



# Informational Item Only

- No Board action is required

# Background

ETF retained Wipfli LLP to conduct the biennial audit of Total Administrative Services Corporation (TASC) for 2017-2018

- Health Savings Accounts (HSA)
- Employee Reimbursement Accounts (ERA)
- Commuter Fringe Benefit Accounts

Each of the benefit programs are contracted separately for the Wipfli audits

# Background

Each audit evaluated the effectiveness of internal controls for several key areas:

Enrollment

Contribution  
limits

Claims  
substantiation

Administrative  
billing

Plan Finalization  
Reporting

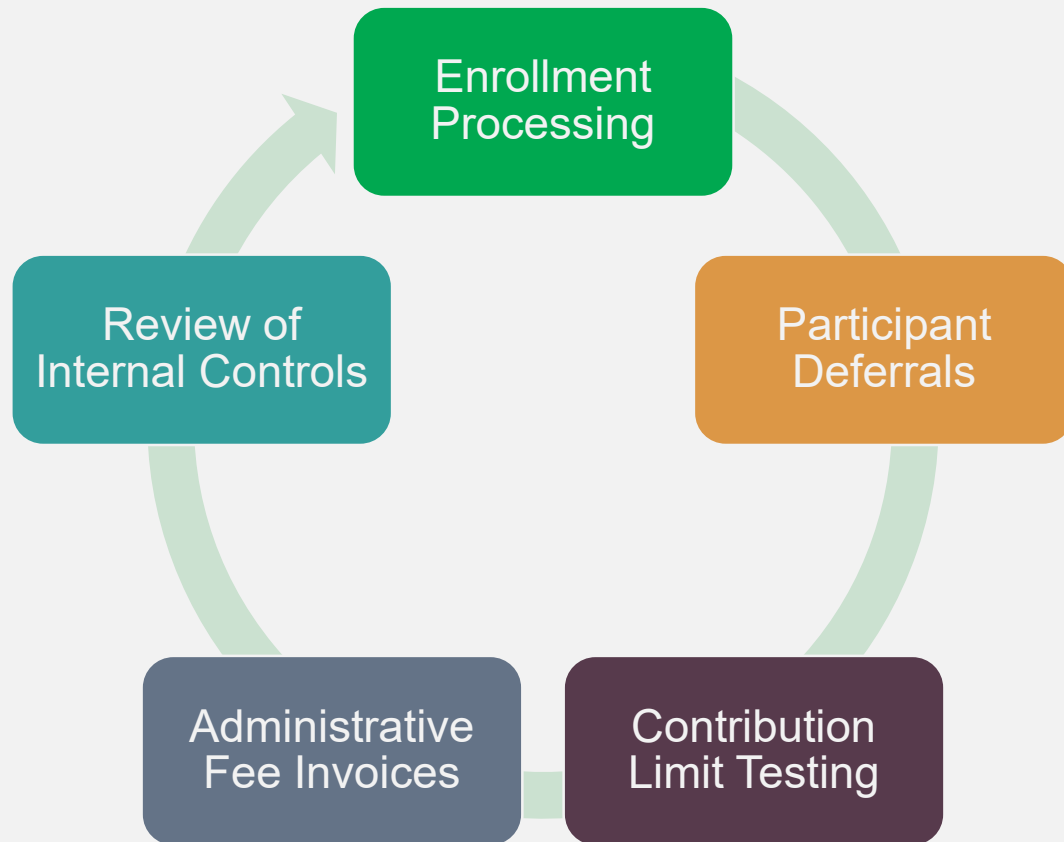
# Audit Objectives

- Compliance with terms of the contracts
- Verify performance standard and guarantees
- Maintenance of participant records
- Timely and accurate processing of transactions

# Audit Results

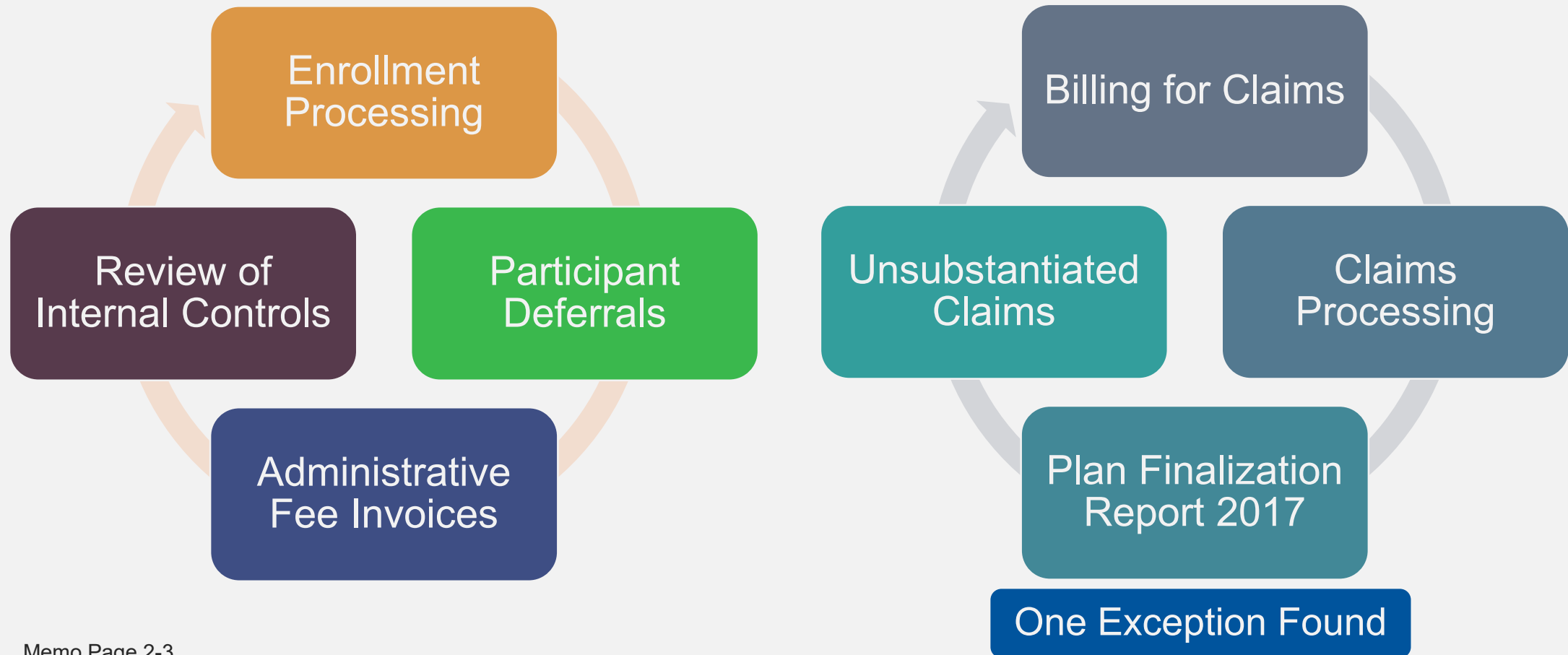
- There were no significant findings identified in six of the audit reports
- Only two minor exception findings were addressed in the audit reports

# HSA Program Audit



**No Exceptions Found**

# ERA Program Audit





# Exception Found - ERA

## Finding

- ***Plan Finalization Report 2017:*** for two of the selected participants, carryovers were not posted until 2019

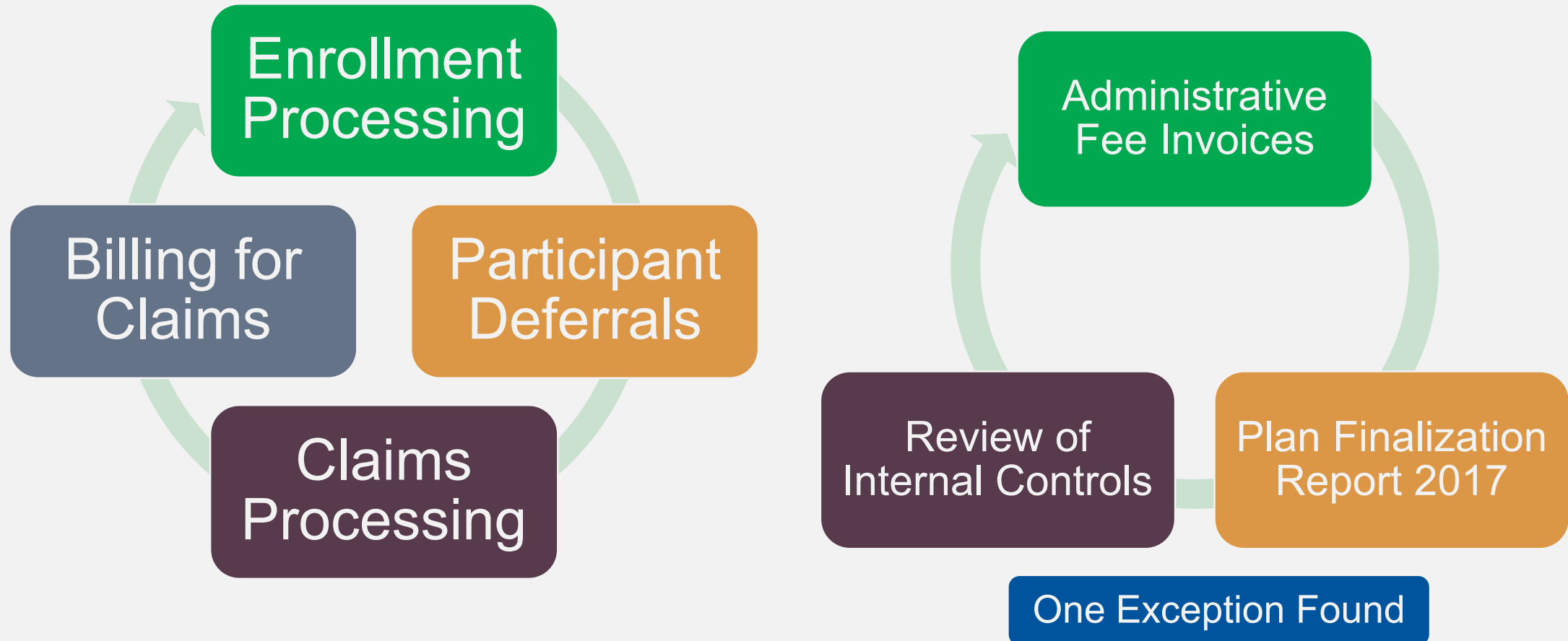
## Wipfli Recommendation

- Third-Party Administrator (TPA) to develop additional checks or close out procedures to identify forfeited balances
- ETF to apply testing procedures of its own in order to increase monitoring of this activity

## ETF Response

- ETF OSHP Program Manager will discuss with the TPA to understand and ensure they have controls in place
- Implement controls internally to mitigate the risk of this type of issue occurring

# Commuter Benefits Program Audit



# Exception Found - Commuter

## Finding

- **Contribution Testing:** Wipfli identified one of the randomly sampled transactions was (\$1,092), which would not be expected

## Wipfli Recommendation

- ETF work with the administrator to develop a policy for screening and reviewing transactions that do not meet the criteria

## ETF Response

- ETF OSHP Program Manager will work with the TPA to establish a process for reviewing contribution amounts for reasonableness

# TASC Follow Up

- TASC declined an opportunity to respond to the audit findings
- ETF followed up with TASC to get a management response prior to the Board meeting

# Conclusion

- ETF will implement any changes needed with ConnectYourCare
- The Board can expect to receive an update when the recommendations have been implemented which is expected to be mid-year of 2020
- The next biennial audits for 2018-2019 plan year are scheduled in 2021

The background is a dark blue gradient with numerous out-of-focus light spots in shades of blue and purple, creating a bokeh effect. The text is centered at the bottom of the image.

**Questions?**

---

# Thank you

---



[wi\\_etf](#)



[etf.wi.gov](#)



ETF E-mail Updates



608-266-3285  
1-877-533-5020