



STATE OF WISCONSIN
Department of Employee Trust Funds
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SECRETARY

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Correspondence Memorandum

Date: January 15, 2021
To: Group Insurance Board
From: Lisa Gurley, Board Liaison
Office of the Secretary
Subject: Group Insurance Board Governance Manual Updates

This memo is for informational purposes only. No Group Insurance Board (Board) action is required.

The following items of the *Group Insurance Board Governance Manual* have been updated:

- Table of contents
- Summary of programs overseen by the Group Insurance Board
- Board membership roster
- Functional organizational chart
- Administrative Appeal Process
- Group Health Insurance Fact Sheet
- Pharmacy Benefit Program Fact Sheet
- Ombudsperson Services Fact Sheet
- Wisconsin Retirement System Fact Sheet
- Employee Reimbursement Accounts (ERA) Program Fact Sheet
- Deferred Compensation Program Fact Sheet
- Supplemental Insurance Program Fact Sheet
- Uniform Dental Benefit Fact Sheet
- Wisconsin Public Records Law Training
- History of Employee Trust Funds
- Reserve Policy for the Group Health Insurance Program

To update your copy of the *Group Insurance Board Governance Manual*, see this link:
<https://etf.wi.gov/about-etf/governing-boards/group-insurance-board>.

Staff will be at the Board meeting to answer any questions.

Reviewed and approved by Pamela Henning, Assistant Deputy
Secretary

Electronically Signed 1/27/21

Board	Mtg Date	Item #
GIB	2.17.21	10L