



STATE OF WISCONSIN
Department of Employee Trust Funds
Robert J. Conlin
SECRETARY

Wisconsin Department
of Employee Trust Funds
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax 608-267-4549
etf.wi.gov

Correspondence Memorandum

Date: January 4, 2021
To: Group Insurance Board
From: Korbey White, Health Program Manager
Office of Strategic Health Policy
Subject: Establishment of the 2022 Open Enrollment Period

ETF requests the Group Insurance Board (Board) approve September 27 – October 22, 2021, as the open enrollment period for plan year 2022.

This four-week timeframe is in accordance with the 2021 open enrollment period offered by the Department of Employee Trust Funds (ETF). Open enrollment is typically offered by ETF during the four full weeks of October but is adjusted as needed to accommodate payroll and annuity processing deadlines.

ETF communicated the proposed open enrollment period to key payroll centers in December 2020. Several payroll centers provided feedback regarding the proposed dates but did not have material concerns with them. ETF will work closely with the payroll centers in advance of the open enrollment period to provide benefit change and file specification details as soon as possible ensure a successful open enrollment period.

Staff will be at the Board meeting to answer any questions.

Reviewed and approved by Eileen K Mallow, Director, Office of Strategic Health Policy

Electronically Signed 2/2/21

Board	Mtg Date	Item #
GIB	2.17.21	7B