

Board Policies and Format Update



Item 13 – Group Insurance Board

Laura Patterson, Policy Advisor

Office of Policy, Privacy and Compliance





Action Needed

- A motion is needed to approve replacing the current Board policies with a unified Board Policies and Procedures Document.

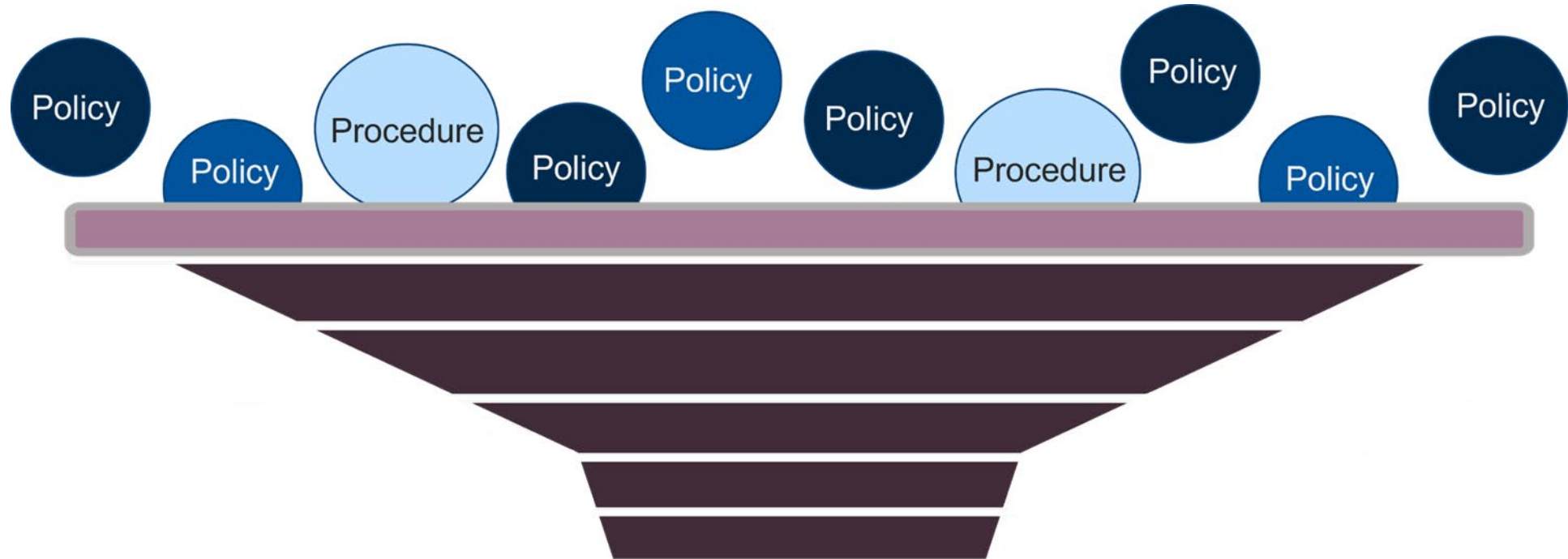
Agenda



- A New Look
- Types of Policies
- Policy Review
- Approval

A New Look

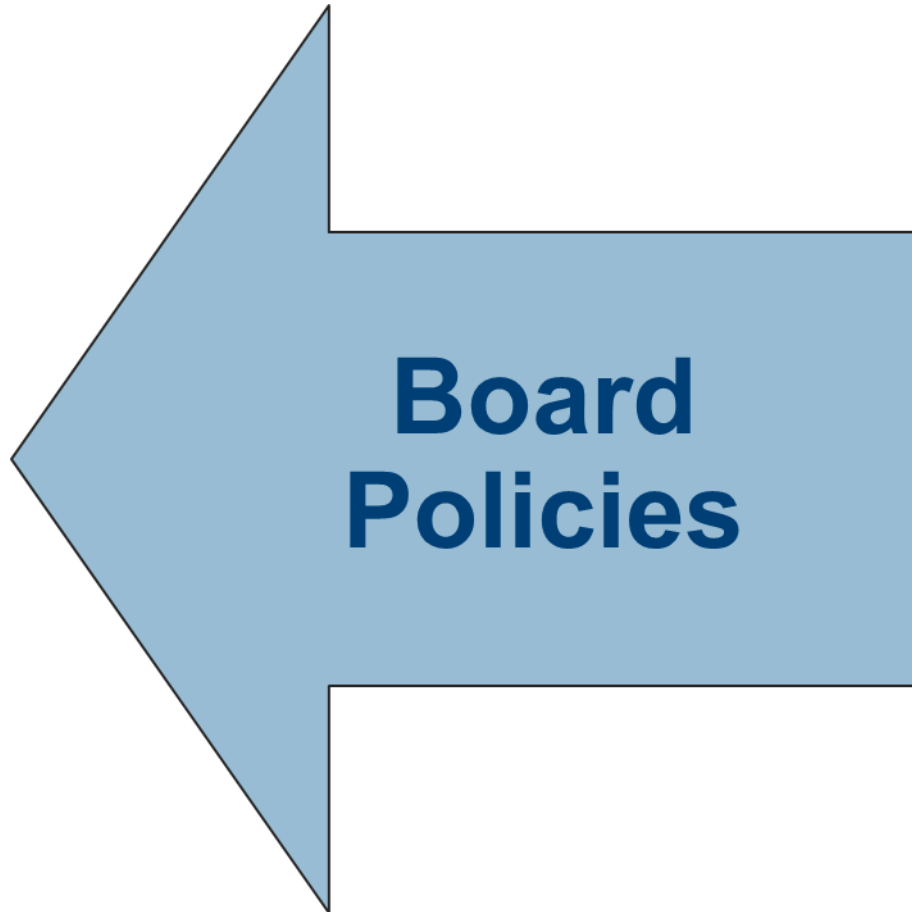
Updates Made



**Single Policy &
Procedure Document**

Types of Policies

Types of Policies



Policy Review

Conflicts of Interest

Fiduciary Duty

Disclosure of Actual or Potential Conflicts

Recusal and Resignation

Board Action

Avoiding the Appearance of a Conflict of Interest

Communications

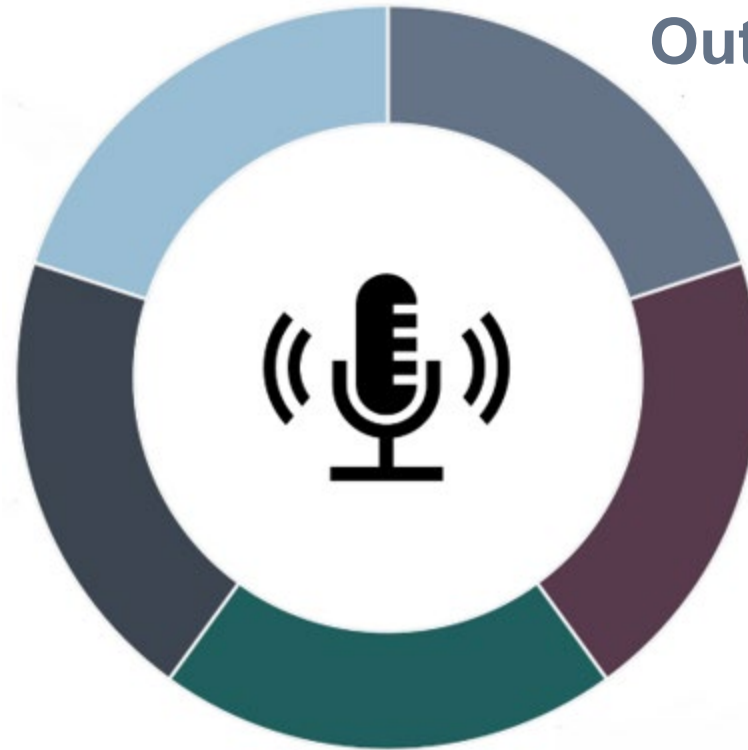
At Board Meetings

Outside of Board Meetings

With Members

With ETF

Third Parties



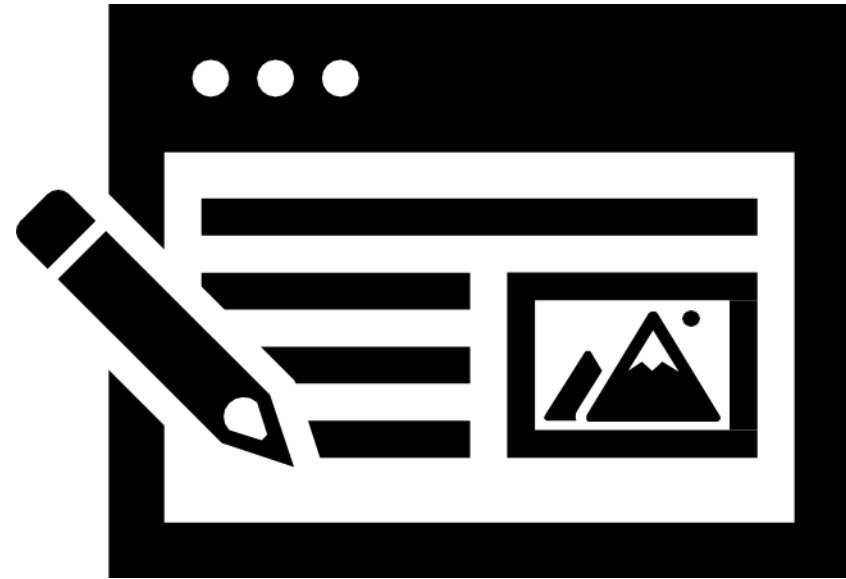
Privacy of Personal Information

- Wisconsin Privacy Record Laws
- Individual Personal Information is not a Public Record
- ETF is subject to the Health Insurance Portability and Accountability Act (HIPAA)
- Examples of Personal Information



Board Operations

- Regular Meetings
- Emergency Meetings
- Public Noticing of Meetings
- Joint Meetings
- Committees
- Elections
- Conduct of Board Meetings
- Board Member Expenses



Vendor Procurement Appeals





Action Needed

- A motion is needed to approve replacing the current Board policies with a unified Board Policies and Procedures Document.

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Questions?

Thank you



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