



STATE OF WISCONSIN  
Department of Employee Trust Funds  
A. John Voelker  
SECRETARY

Wisconsin Department  
of Employee Trust Funds  
PO Box 7931  
Madison WI 53707-7931  
1-877-533-5020 (toll free)  
Fax 608-267-4549  
etf.wi.gov

## Correspondence Memorandum

**Date:** May 8, 2025  
**To:** Group Insurance Board  
**From:** Luis Caracas, Health Plan Policy Advisor  
Office of Strategic Health Policy  
**Subject:** Life Insurance Reserve Policy Discussion

**The Department of Employee Trust Funds (ETF) requests the Group Insurance Board (Board) adopt the attached updated policy for managing the Wisconsin Public Employers Group Life Insurance Program (Program) reserves.**

### Background

Each year during the annual review of the Program, Securian's actuarial staff provides the Board with information on each plan's funding status. While the Board does not set reserve amounts, it does establish funding targets and premium rates to achieve the funding target. The Programs' reserve policy was initially approved by the Board on May 12, 2021. The policy codified establishes Board funding targets, documents the process for review, and establishes a regular review of funding targets.

The policy states that the Board will review the policy and funding targets at least every three years.

### Updates

The attached policy includes the following suggested changes:

- Added statutory citations.
- Added information in the Background section which outlines the plan design description.
- Added the three bulleted principles used to implement the policy for annual valuation.
- Added Risk Management and the methods for mitigating risk.
- Added Investment Policy summary.

Staff will be available at the Board meeting to answer any questions.

Attachment A: [Reserve Policy for the Wisconsin Public Employers Group Life Insurance Program \(Redline\)](#)

Reviewed and approved by Renee Walk, Director, Office of Strategic Health Policy  
Electronically Signed 05/07/2025

Board	Mtg Date	Item #
GIB	05.21.25	11