

## Group Insurance Board Base Agendas

February	May
<ul style="list-style-type: none"> <li>• <b>Meeting Minutes</b></li> <li>• <b>Election of Officers</b></li> <li>• <b>Health Insurance</b> <ul style="list-style-type: none"> <li>○ 20__ Open Enrollment Period</li> <li>○ Preliminary 20__ Program Agreement/Guidelines &amp; Uniform Benefit Changes</li> </ul> </li> <li>• <b>Operational Updates</b> <ul style="list-style-type: none"> <li>○ Insurance Administration System Update</li> <li>○ IYC Enrollment Statistics</li> <li>○ Quarterly Health Plan Performance Report</li> <li>○ Board Authority Contracts Update</li> <li>○ Data Warehouse Dashboards</li> <li>○ GIB Correspondence</li> <li>○ Legislative Update</li> <li>○ Ombudspersons Quality Assurance Activities Report</li> <li>○ Annual Pending Appeals Status Report</li> <li>○ Participation in the WPE Group Health Insurance Program and ICI Plan</li> <li>○ Proposed 20__ Meeting Dates</li> <li>○ Governance Manual Updates</li> <li>○ Wisconsin Public Records Law Basics Training</li> <li>○ Quarterly Audit Report of <i>all ETF</i> programs (Audits conducted cyclically, and results are included in report as submitted)</li> </ul> </li> <li>• <b>Tentative May 20__ Agenda</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Meeting Minutes</b></li> <li>• <b>20__ State of Wisconsin Group Health Benefits Annual Report</b></li> <li>• <b>Health Benefit Programs</b> <ul style="list-style-type: none"> <li>○ 20__ Health Plan Performance Statistics Annual Report</li> <li>○ 20__ Health Program Agreement Changes</li> <li>○ 20__ Health, Pharmacy and Dental Benefit Program Changes</li> <li>○ Health Plan Reserves</li> </ul> </li> <li>• <b>Wellness and Disease Management</b> <ul style="list-style-type: none"> <li>○ 20__ Well Wisconsin Program Participation</li> <li>○ 20__ Well Wisconsin Program Overview</li> <li>○ 20__ Wellness Program Changes</li> </ul> </li> <li>• <b>Supplemental Plans</b> <ul style="list-style-type: none"> <li>○ 20__ Dental Plan Change Recommendations</li> <li>○ 20__ Long-Term Care Insurance Change Recommendations</li> <li>○ 20__ Vision Plan Change Recommendations</li> <li>○ 20__ Accident Plan Change Recommendations</li> </ul> </li> <li>• <b>Disability Programs</b> <ul style="list-style-type: none"> <li>○ Acceptance of State and Local ICI Actuarial Valuations</li> <li>○ Disability Program Re-Design Update</li> </ul> </li> <li>• <b>Operational Updates</b> <ul style="list-style-type: none"> <li>○ Insurance Administration System Update</li> <li>○ Board Authority Contracts Update</li> <li>○ Data Warehouse Dashboards</li> <li>○ GIB Correspondence</li> <li>○ Legislative Update</li> <li>○ Updated GIB Roster</li> <li>○ ICI Annual Report</li> <li>○ Annual Ombudspersons Services Contact Report</li> <li>○ 20__ Health Plan and PBM Grievance and Independent Review Report</li> <li>○ Quarterly Audit Report of <i>all ETF</i> programs (Audits conducted cyclically, and results are included in report as submitted)</li> </ul> </li> <li>• <b>Tentative August 20__ Agenda</b></li> </ul>

**\*Rotate program vendor overview presentations throughout the year (time permitting)**

**\*\*Contract Extensions will be added to agendas as needed for the different program areas.**

## Group Insurance Board Base Agendas

August	November
<ul style="list-style-type: none"> <li>• <b>Meeting Minutes</b></li> <li>• <b>Health Insurance</b> <ul style="list-style-type: none"> <li>○ Uniform Benefits Changes and Updates</li> <li>○ Health Care Quality Report (HEDIS &amp; CAHPS)</li> <li>○ Rates and Qualifications                             <ul style="list-style-type: none"> <li>▪ Health Plan Financial Status/ETF's GHIP Reserves Analysis</li> <li>▪ Service Area Qualifications</li> <li>▪ 20__ Tier Assignments</li> <li>▪ 20__ State Rate Setting</li> <li>▪ 20__ Local Rate Setting</li> <li>▪ Actuarial Group Health Insurance Program Reserves Analysis and Group Life Insurance Program Reserves target ranges</li> </ul> </li> </ul> </li> <li>• <b>Life Insurance</b> <ul style="list-style-type: none"> <li>○ Group Life Insurance Program Annual Report                             <ul style="list-style-type: none"> <li>▪ 20__ Premium Rates Recommendation</li> <li>▪ Report of Group Life Insurance Program Reserves cyclical review (as needed)</li> </ul> </li> </ul> </li> <li>• <b>Pharmacy Benefit Manager</b> <ul style="list-style-type: none"> <li>○ Audit of Pharmacy Benefit Manager and Employee Group Waiver Plan</li> <li>○ 20__ Pharmacy Benefit Manager Program Changes</li> </ul> </li> <li>• <b>Operational Updates</b> <ul style="list-style-type: none"> <li>○ Insurance Administration System Update</li> <li>○ Quarterly Health Plan Performance Report</li> <li>○ Board Authority Contracts Update</li> <li>○ Data Warehouse Dashboards</li> <li>○ GIB Correspondence</li> <li>○ Legislative Update</li> <li>○ Ombudspersons Contact Report</li> <li>○ Quarterly Audit Report of <i>all ETF</i> programs (Audits conducted cyclically, and results are included in report as submitted)</li> </ul> </li> <li>• <b>Tentative November 20__ Agenda</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Meeting Minutes</b></li> <li>• <b>It's Your Choice</b> <ul style="list-style-type: none"> <li>○ 20__ IYC Communications</li> <li>○ 20__ IYC Materials</li> </ul> </li> <li>• <b>Income Continuation Insurance</b> <ul style="list-style-type: none"> <li>○ Income Continuation Insurance Program Reserves target ranges</li> <li>○ Report of Income Continuation Insurance Program Reserves cyclical review (as needed)</li> </ul> </li> <li>• <b>Board Policy Updates (Cyclical every 3 years)</b></li> <li>• <b>Information Technology Audit Report</b></li> <li>• <b>Contract Extensions</b></li> <li>• <b>Operational Updates</b> <ul style="list-style-type: none"> <li>○ Insurance Administration System Update</li> <li>○ Quarterly Health Plan Performance Report</li> <li>○ Board Authority Contracts Update</li> <li>○ Data Warehouse Dashboards</li> <li>○ GIB Correspondence</li> <li>○ Biennial Budget Update (as needed)</li> <li>○ Ombudspersons Services 20__ Outreach and Education Report</li> <li>○ Quarterly Audit Report of <i>all ETF</i> programs (Audits conducted cyclically, and results are included in reports as submitted)</li> </ul> </li> <li>• <b>Tentative February 20__ Agenda</b></li> </ul>