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## Correspondence Memorandum

**Date:** June 28, 2016  
**To:** Group Insurance Board  
**From:** Lisa Ellinger, Director  
Office of Strategic Health Policy  
**Subject:** Requests for Proposals Implementation Plan Update

**This memo is for informational purposes only. No Board action is required.**

### Background

At its February 17, 2016 meeting, the Board approved proceeding with the development and distribution of the following Requests for Proposals (RFP) in 2016:

- Wellness and Disease Management Vendor
- Data Warehousing and Business Intelligence Vendor
- Evaluation of Self-Insurance and Regional/Statewide Program Structure
- Pharmacy Benefit Manager

The purpose of this memo is to provide the Board with a status report on the aforementioned procurement activities.

### RFP for Wellness and Disease Management Vendor

This RFP was issued April 25, 2016, proposals were due May 31, 2016, and the vendor selection is occurring at the July 12, 2016 Board meeting. Key dates for this procurement are listed below. Additional information will be presented in agenda item 5.

- April 25, 2016: RFP Issued
- May 6, 2016: Proposer Questions and Letter of Intent Due
- May 13, 2016: 2016 ETF Posts Answers to Questions on ETF Extranet
- May 31, 2016: Proposal Due Date
- **July 12, 2016: Vendor Selection**
- July 15, 2016: ETF Issues an Intent to Award
- July 18, 2016: Contract Negotiations Begin
- August 15, 2016: Contract Start Date

Reviewed and approved by Robert J. Conlin, Secretary

Electronically Signed 6/30/16

Board	Mtg Date	Item #
GIB	7.12.16	3B

### **RFP for Data Warehousing / Visual Business Intelligence Vendor**

The target date to release this RFP is July 22, 2016, and results and evaluation will be presented to the Board at the November 15, 2016 meeting. Staff issued a Request for Information (RFI) June 10, 2016 to share key requirements with prospective vendors and provide an opportunity for input and feedback prior to the RFP release. Changes recommended through the RFI process are being incorporated into the final RFP. Key dates for this procurement are listed below.

- June 10, 2016: RFI Issued
- July 22, 2016: RFP Issued
- August 5, 2016: Proposer Questions and Letter of Intent Due
- August 19, 2016: ETF Posts Answers to Questions on ETF Extranet
- September 2, 2016: **PROPOSAL DUE DATE**
- October 24-28, 2016: Proposer Interviews and Demonstrations
- November 15, 2016: Vendor Selection
- November 18, 2016: ETF Issues an Intent to Award
- November 21, 2016: Contract Negotiations Begin
- January 2017: Contract Start Date

### **RFP to Evaluate Self Insurance and Regional/Statewide Program Structure**

The target date to release this RFP is July 22, 2016, and results and evaluation will be presented to the Board at the November 15, 2016 meeting.

ETF and Segal provided two opportunities for vendor feedback as part of the RFP development process. A Request for Comment (RFC) was issued May 3, 2016, which sought feedback on the proposed regions and claims data submission format. An RFI was issued June 13, 2016, which provided a draft of the full RFP and allowed prospective vendors an opportunity to provide input and feedback prior to the RFP release. Staff are in the process of incorporating appropriate changes into the final RFP.

Key dates leading up to the November Board presentation are listed below. Please note that dates may be subject to change if RFP development or volume of proposer questions warrant.

- May 3, 2016: RFC Issued
- June 13, 2016: RFI Issued
- July 22, 2016: RFP Issued
- August 5, 2016: Proposer Questions and Letter of Intent Due
- August 19, 2016: ETF Posts Answers to Questions on ETF Extranet
- September 9, 2016: **PROPOSAL DUE DATE**
- November 15, 2016: Board Presentation

**RFP for Pharmacy Benefit Manager (PBM)**

In late 2015, ETF issued an RFI to collect information to inform the development of this RFP. Results of the RFI were presented at the May 18, 2016 Board meeting. The proposed timeline for the development and evaluation of the RFP follows below.

- RFP Development: August -- November 2016
- RFP Distribution: November 2016
- RFP Responses Due: February 2017
- RFP Evaluation: March – May 2017
- Vendor Selection: May 2017

Staff will be at the Board meeting to answer any questions.