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**CORRESPONDENCE MEMORANDUM**

**DATE:** August 28, 2015

**TO:** Employee Trust Funds Board  
Teacher's Retirement Board  
Wisconsin Retirement Board

**FROM:** Lisa Ellinger, Director, Office of Strategic Health Policy

**SUBJECT:** Establishment of the It's Your Choice Enrollment Period

**This memo is for informational purposes only. No Board action is required.**

At its May 19, 2015 meeting, the Group Insurance Board (Board) established the It's Your Choice (IYC) health insurance open enrollment period for 2016 to occur during a four-week interval from October 5 through 30, 2015.

Annually, the Board establishes IYC open enrollment period dates at its spring meeting. Subscribers appreciate the time allowed to review the IYC open enrollment materials to make informed decisions regarding their health insurance coverage. The timing of the fall open enrollment period ensures that employees and annuitants have their IYC materials prior to the start of enrollment. It also gives payroll processing centers adequate time for reporting coverage changes prior to the start of the new year.

Staff will be at the Board meeting to answer any questions.

Reviewed and approved by A. John Voelker, Deputy Secretary

Electronically signed 9/9/15

Board	Mtg Date	Item #
JM	9.24.15	4H