# APPENDIX B – WRS TRANSACTION TYPE DESCRIPTION AND CHAPTER REFERENCE CHART

| Transaction Types | | |
|---|---|---|
| **Code** | **Description** | **Chapter Reference** |
| 00 | Annual transactions for employees not terminated or not on leave of absence. | 10 |
| 01 | Resignation or retirement. | 9 |
| 02 | Termination Due to Layoff. For Use by State Agencies and UW Only. | 9 |
| 03 | Termination for ineligible employees. (No hours or earnings reported.) | 9 |
| 04 | Termination due to a non-work related illness or injury. | 9 |
| 05 | Dismissed or discharged. | 9 |
| 06 | Termination due to death. | 9 |
| 07 | Termination for local elected officials who waive part-time elected service. | 9, 15 |
| 08 | Termination due to a work-related illness or injury. | 9 |
| 10 | Employment category change. | 9 |
| 22 | Prior year transaction which results from a grievance settlement or reinstatement/appeal award. | 11, 13 |
| 23 | Prior year transaction for a retroactive contract settlement. | 11 |
| 27 | Prior year transaction to subtract hours, earnings and/or employee paid contributions. | 11 |
| 28 | Prior year transaction to correct the employment category, or move part or all of previously reported earnings from incorrect year to correct year. | 11 |
| 29 | Prior year transaction to add hours, earnings and/or employee-paid contributions. | 11 |
| 30 | Social Security number correction. | 6 |
| 31 | Name change. | 6 |
| 32 | Birthdate correction. | 6 |
| 33 | Employment begin date correction. | 6 |
| 34 | Statement of Benefits Distribution Code change. | 6 |
| 35 | Employer Identification Number (EIN) correction. | 6 |
| 36 | Gender indicator correction. | 6 |
| 40 | Informal leave of absence with no annual earnings. | 10 |
| 50 | Military leave of absence at year-end. | 10 |
| 51 | Unpaid leave of absence at year-end. | 10 |
| 53 | Layoff at year-end. | 10 |
| 54 | Leave of absence due to a non-work related illness or injury. | 9 |
| 58 | Leave of absence due to a work-related illness or injury. | 9 |
| 60 | New employee (electronic transaction only). | 6 |
| 63 | Corrects wrong employment category submitted on the WRS enrollment. | 6 |

| Transaction Types | | |
|---|---|---|
| Code | Description | Chapter Reference |
| 80 | Corrects a previously submitted 00 annual transaction in the current year. | 10 |
| 81 | Corrects a previously submitted 01 current year termination. | 9 |
| 82 | Corrects a previously submitted 02 current year termination. | 9 |
| 83 | Corrects a previously submitted 03 current year termination. | 9 |
| 84 | Corrects a previously submitted 04 current year termination. | 9 |
| 85 | Corrects a previously submitted 05 current year termination. | 9 |
| 86 | Corrects a previously submitted 06 current year termination. | 9 |
| 87 | Corrects a previously submitted 07 current year termination. | 9 |
| 88 | Corrects a previously submitted 08 current year termination. | 9 |
| 89 | Corrects a previously submitted 54 or 58 current year transaction. | 9 |