

Health Insurance Application/Change For Retirees

Wisconsin Department of Employee Trust Funds PO Box 7931 Madison WI 53707-7931 1-877-533-5020 (toll free) Fax 608-267-4549 etf.wi.gov

There are certain times throughout the year when you may enroll in health insurance or change your coverage. Visit etf.wi.gov/benefits-by-employer to learn more about choices available to you and see how to enroll. **Return this completed form to ETF. Print clearly.** Please read the terms and conditions on page 6. Sign on page 4.

1. Applicant Information Only the subscriber applying for coverage/making a change should complete this form.												
Name: First M.			M.I.	Last			Former/Maiden (if applicable)					
ETF Member ID or SSN or ITIN Telepho				phone,	one, including area code			nail				
Mailing address: Street					City			State	ZIP o	code	Country	
Physical street address (if different from above)				bove)) City			State	ZIP o	code	Country	
Note: If you are selecting Medicare Advantage and use a P.O. Box for your mailing address, you must also provide a physical street address to comply with Medicare requirements.												
Birth date (MM/DD/YYYY)				Se	Sex Primary care physician or clinic He			Health plan may also ask				
Check your m	arital	status:			☐ Married		Divorced			☐ Widowed		
☐ Singl	le (no	change date i	required	<i>(</i>)	Date:			Date:			Date:	
Chook hara if		nama nhana	. addra			D/YYYY)		(MM/DD/YY		rro.n	(MM/DD/YYYY)	
Check here ii	your	name, phone	e, addre	ess, em	all, or manta	ai Status na	as chan	igea. \square	ovide c	urren	t information above	
2. Spouse Ir	nforn	nation (Only	comple	ete if yo	u are on a fa	mily plan; ı	not requ	ired for single	cover	age)		
Name: First M.I. Last						Former/Maiden			SSN or ITIN			
Birth date (MM/DD/YYYY) Sex Male Female Primary care physician or clinic Health plan may also as						Health plan may also ask						
Check here if your spouse's information has changed:												
3. Dependent Information (Only complete if you are on a family plan; this does not include spouse)												
Name You may attach additional partial if more space is needed				N or ITIN	Birth date	Sex (M/F)	Relationship (ch stepchild, legal w	(child, ward,	sabled (Y/N)	Primary care physician or clinic <i>Health plan</i>		
First	M.I.	Last					00 €	child of minor dependent)		Dis.	may also ask	
Is any dependent listed here your or your spouse's grandchild? ☐ Yes ☐ No												
If yes, name of parent:												



Name:	ETF Member ID:
4. Why are you making a change?	
coverage (see page 5), marriage, or divorce.	or the <i>Life Events Guide</i> , which details events such as new Medicare
• •	nrolling or changing your coverage or health plan.
Annual open enrollment (coverage effect	tive January 1).
Sick leave re-enrollment (state retirees	only).
Date to re-enroll if other than January 1:	
You must also submit the Sick Leave Cr	redit Re-enrollment Application (ET-4317), available at etf.wi.gov.
☐ Eligible life event change. (Note: Retire	ment is not an eligible life event to change health plans.)
Life event (see etf.wi.gov/life-change-ev	ent-documentation):
Event date:	
☐ Eligible move to a new service area (ma	ay only change health plan).
Move date:	
New address:	
☐ Change from family to individual covera	ge.
Event date:	
You must file an application to enroll with	rmer employer does not participate in the Group Health Insurance Program. hin 60 days of your last day of employment and first annuity (or lump-sum) first enroll in Medicare Part B. See LAHP brochure (ET-2156).
Effective date (MM/DD/YYYY):	
Spouse-to-spouse transfer. (<i>Note:</i> Both s	pouses must each complete an application. Add spouse information on page 1.)
Transfer date:	
☐ (<i>ETF use only</i>) Disability approval. Retu	rn this application by:
Eligible life event changes allow you to make a	change outside of the annual open enrollment period.
enrollment, or after an involuntary loss of cov	leave conversion credits may re-enroll in health insurance during open erage. The retiree must have comparable health insurance coverage. For Re-enrollment Application (ET-4317) on the ETF website.

You may be required to provide supporting documentation. See **etf.wi.gov/life-change-event-documentation** for details. *If adding or removing dependents, see section 3.*

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Name:	ETF M	ember ID:				
Enroll in a Plan Design & Health Plan Compart benefits availability.	e factors like monthly payment	s, coverage lev	els and out-c	of-network		
State retirees: If you elect the High Deductible Health Plan (HDHP), you must also visit www.etf-tasc.com for an application to enroll in the state-sponsored health savings account (HSA). You are not eligible if you have Medicare, other health, and/or flexible spending account (FSA) coverage. Dependents can have other coverage, and you can still have an HDHP policy.						
Local WPE retirees: You may only choose an HDHP if y	our previous employer offere	d it; check wit	h ETF if you	are not sure.		
Individual or Family coverage?	Family					
Note: If you are enrolling anyone in addition to yourself,	check family.					
Non-Medicare Retirees: Make your plan (chosen bel	ow) a High Deductible Healt	th Plan (HDH	P)?	s 🗌 No		
If you or any family members have Medicare, choose your Medicare health plan:						
☐ Health Plan Medicare; you must also select a	health plan below.					
☐ IYC Medicare Advantage by UnitedHealthcare®	(See page 5)					
Choose your health plan: You must select a health plan if: • You selected Health Plan Medicare as your Medicare Health Plan • Some members, but not all members, on your health insurance are enrolled in Medicare • None of the members on your health insurance are enrolled in Medicare						
☐ Access Plan	☐ Medical Associates	Health Plans				
Aspirus Health Plan		Plans				
☐ CareSource with GHC of Eau Claire	- .					
☐ Dean Health Plan by Medica						
☐ Medica West and Mayo Clinic Health System						
☐ GHC of Eau Claire Greater Wisconsin						
☐ GHC of Eau Claire River Region ☐ Quartz West						
☐ GHC of South Central Wisconsin Dane Choice ☐ Robin with HealthPartners						
☐ GHC of South Central Wisconsin Neighbors ☐ Security Health Plan						
☐ HealthPartners Health Plan Southeast ☐ State Maintenance Plan (SMP)						
☐ HealthPartners Health Plan West						
O Oh a sa a Militah an Militah a sa Ulasifa man Day (s.)						
6. Choose With or Without Uniform Dental						
With or without Uniform Dental coverage? With or	dental Without dental					
Note: This is for Uniform Dental coverage only. If you choose with dental, your dental plan will be Delta Dental. This form cannot be used to enroll in the Delta Dental Select, Select Plus Plan, or vision insurance. These plans require a separate enrollment, visit etf.wi.gov/enroll-dental for more information.						
Local Wisconsin Public Employer (WPE) retirees: You may only choose Uniform Dental Benefits if your former employer offers it. Check with ETF if you are not sure.						
For information on changes that may be made outside of open enrollment, see etf.wi.gov/insurance/life-events-guide						
7. Complete if you or any of your Dependents are Covered by Medicare Required for all persons covered by Medicare, including yourself. Eligibility reasons include age, disability, or end-stage renal disease (ESRD).						
Name (First, M.I, Last)	Medicare number	Part A effective date	Part B effective date	Why eligible?		
				☐ Age		
				☐ Disability		
				☐ ESRD ☐ Age		
				☐ Disability		
				□ ESRD		
				☐ Age		
				☐ Disability☐ ESRD		
	l .	1	1			

Name:			ET	F Member	ID:		
8. Remove a Spouse or Dependent	(s)						
Name of person(s) you are removing (First, M.	I., Last)	Birth date	Address (if	different	than your address on page 1)		
9. Cancel Health Insurance Coverage Only complete this section to cancel coverage entirely. Do not complete if you are changing health coverage.							
☐ Voluntarily cancel all coverage, as of	the first of			(1	month).		
Your cancellation is effective on the first of the month after ETF receives your written request to cancel, unless you specify a later date, above. This includes all family members on your plan if you have family coverage.							
10. Complete if you Have Additional Health Insurance/Coverage							
Do you or any of your dependents have o	ther medical c	overage or hea	Ith care flex	ible spe	nding account coverage that		
has a balance available as of the effective date of this coverage? (excludes dental or vision)							
Company	Policy number			Group n	umber		
Name(s) of insured (First, M.I., Last)							
11. Subscriber Signature Required If not signed, ETF cannot accept your application							
By signing this application, I apply for the insur	•		. ,		de available to me through the State		
of Wisconsin and I have read and agreed to the							
the original. In addition, to the best of my know information is punishable under Wis. Stat. § 94							
Subscriber signature			•	-	Date (MM/DD/YYYY)		

Return this completed form to ETF, P.O. Box 7931, Madison, WI 53707-7931

Additional Information: Life Event: Becoming Eligible or Ineligible for Medicare

When you or someone on your health insurance becomes eligible or ineligible for Medicare, you can change health plans or plan designs, or cancel coverage. Once you are eligible for Medicare, your premiums will be reduced and Medicare will become your primary health insurance coverage. See ETF's website for more information. (Note: Medicare eligibility is not an enrollment opportunity, unless you are eligible for the Local Annuitant Health Program (LAHP).)

Note: Applying for Medicare Advantage

You and/or your insured dependents must be enrolled for both portions of Medicare (Hospital Part A and Medical Part B), when first eligible. You *must provide proof* that you have Medicare to ETF before you can be enrolled. This is either a copy of your Medicare card or a letter from SSA, which includes your Parts A and B enrollment dates and Medicare number. You can still submit your application if you do not have the proof and submit the proof when you receive it.

You should submit this application prior to your Medicare effective date. This can be sent up to 3 months in advance. Coverage with your new plan will be effective at the same date as Medicare. You may also submit this application up to 90 days after your Medicare effective date, but then coverage will be effective the first of the month after ETF receives your application.

State Employees and Retirees Currently Enrolled in an HDHP (High Deductible Health Plan) Policy If you have the HDHP plan with an HSA and are retiring after you have reached age 65, the Social Security Administration (SSA) will begin your SSA benefit retroactively, for up to 6 months. If you are enrolled in the HDHP and take your SSA benefit, any HSA contributions you or your employer has made will be subject to tax penalty as they will be considered "improper contributions." If you are over age 65 and think you will retire in the next year, you should not enroll in the HDHP in that year, to prevent any improper contributions towards your HSA.

The Centers for Medicare and Medicaid Services (Medicare) requires that ETF asks the following questions of members eligible for Medicare. These questions are optional and are not required. You may submit your completed application regardless of if you answer any of these questions. Your responses will have no impact on your eligibility or the acceptance of your application.

1.	re you Hispanic, Latino/a, or Spanish origin? Select all that apply.				
	☐ No, not of Hispanic, Latino/a, or Spanish origin	☐ Yes, Cuban			
	Yes, Mexican, Mexican American, Chicano/a	Yes, another Hispanic, Latino/a, or Spanish origin			
	☐ Yes, Puerto Rican	☐ I choose not to answer			
2.	What's your race? Select all that apply.				
	☐ American Indian or Alaska Native Asian: [Black or African American, Native Hawaiian, and			
	Asian Indian	Pacific Islander:			
	Chinese	☐ Guamanian or Chamorro			
	Filipino	☐ Native Hawaiian			
	Japanese	☐ Samoan			
	 □ Korean	Other Pacific Islander			
	☐ Vietnamese	White			
	Other Asian	I choose not to answer			
3.	Select one if you want information sent to you in an	accessible format.			
	☐ Braille ☐ Audio CD				
	☐ Large print ☐ Data CD				
Please contact your health plan, or Navitus, if you need information in an accessible format. If requires that Medicare Advantage and Part D plans provide this upon request. Other health pealso be able to. Contact information is on the next page. TTY users can call 711.					

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Terms and Conditions

To the best of my knowledge, all statements and answers in this application are complete and true. I understand that if I provide false or fraudulent information, misrepresentation or fail to provide complete or timely information on this application, I may face action, including, but not limited to, loss of coverage, employment action, and/or criminal charges/sanctions under Wis. Stat. § 943.395.

I authorize the Department of Employee Trust Funds to obtain any information from any source necessary to administer this insurance.

I agree to pay in advance the current premium for this insurance, and I authorize my employer (the remitting agent) to deduct from my wages or salary an amount sufficient to provide for regular premium payments that are not otherwise contributed. The remitting agent shall send the premium on my behalf to ETF.

I understand that eligibility for benefits may be conditioned upon my willingness to provide written authorization permitting my health plan and/or ETF to obtain medical records from health care providers who have treated me or any dependent(s). If medical records are needed, my health plan and/or ETF will provide me with an authorization form. I agree to respond to questions from health plans and ETF, including, but not limited to, audits, in a timely manner.

I have reviewed and understand the eligibility criteria for dependents under this coverage and affirm that all listed dependents are eligible. I understand that children may be covered through the end of the month they turn 26. Children may also be covered beyond age 26 if they: have a disability of long standing duration, are dependent on me or the other parent for at least 50% of support and maintenance, and are incapable of self-support; or are full-time students and were called to federal active duty when they were under the age of 27 years and while they were attending, on a full-time basis, an institution of higher education.

I understand that it is my responsibility to notify the employer, or if I am a retiree or continuant to notify ETF, if there is a change affecting my coverage, including but not limited to, a change in eligibility due to divorce, marriage or an address change due to a residential move. Furthermore, failure to provide timely notice may result in loss of coverage, delay in payment of claims, loss of continuation rights and/or liability for claims paid in error. Upon request, I agree to provide any documentation that ETF deems necessary to substantiate my eligibility or that of my dependent(s).

I understand that if there is a qualifying event in which a qualified beneficiary (me or any dependent(s)) ceases to be covered under this program, the beneficiary(ies) may elect to continue group coverage as permitted by state or federal law for a maximum of 18, 29, or 36 months, depending on the type of qualifying event, from the date of

the qualifying event or the date of the notice, whichever is later. I also understand that if continuation coverage is elected by the affected qualified beneficiary(ies) and there is a second qualifying event (i.e, loss of eligibility for coverage due to death, divorce, marriage but not including non-payment of premium) or a change in disability status as determined by the Social Security Administration, continuation coverage, if elected subsequent to the second qualifying event, will not extend beyond the maximum of the initial months of continuation coverage. I understand that timely notification of these qualifying events must be made to ETF.

I understand that if I am declining enrollment for myself or my dependent(s) (including spouse) because of other health insurance coverage, I may be able to enroll myself and my dependent(s) in this plan if I or my dependent(s) lose eligibility for that other coverage (or if the employer stops contributing toward that other coverage). However, I must request enrollment within 30 days after my or my dependents' other coverage ends (or after the employer stops contributing toward the other coverage). In addition, if I have (a) new dependent(s) as a result of marriage, birth, acknowledgement of paternity, adoption, or placement for adoption, I may be able to enroll myself and my dependent(s) if I request enrollment within 30 days after the marriage or within 60 days after the birth, acknowledgement of paternity, adoption, or placement for adoption. To request special enrollment or obtain more information, I should contact my employer (or ETF if I am a retiree or continuant).

I understand that I am responsible for enrolling in Medicare Parts A and B when I am first eligible and required by this coverage, and that as the subscriber I am responsible for ensuring my spouse and any other eligible dependents also enroll in Medicare Parts A and B when they are first eligible, to ensure proper coordination of benefits with Medicare. In the event I or any eligible dependent does not enroll in Medicare Parts A and B when first eligible and required by this group health insurance program, I understand that I will be financially liable for the portion of claims Medicare would have paid had proper Medicare enrollment been attained.

I understand that if I enrolled in IYC Medicare Advantage with an individual or family contract and subsequently I or my dependents cancel Medicare coverage, I and all covered dependents on the contract will be unenrolled from the IYC Medicare Advantage plan and enrolled in the Medicare Plus plan effective the date of loss of Medicare coverage. I understand that I will be financially liable for the portion of claims Medicare would have paid had proper Medicare enrollment been attained.

I agree to abide by the terms of my benefit plan, as explained in any written materials I receive from ETF or my health plan, including, without limitation, the insurance materials.

Health Plan Contact Information

Aspirus Health Plan

3000 Westhill Dr., Suite 303, Wausau, WI 54401

Telephone: 1-866-631-8583

Fax: 715-843-1246 1-833-811-4176

Website: p1.aspirushealthplan.com/etf

CareSource

Offered in partnership with GHC of Eau Claire P.O. Box 3217, Eau Claire, WI 54702-3217

Telephone: 1-833-742-0952

Fax: 715-552-3500

Website: group-health.com/members/state-of-wi-

ghcec-caresource

Dean Health Plan by Medica

1277 Deming Way, Madison, WI 53717

Telephone: 1-877-371-6762

Fax: 952-992-3021

Nurse Advise Line: 1-800-576-8773 Website: deancare.com/wi-employees

Group Health Cooperative of Eau Claire (GHC-EC)

P.O. Box 3217, Eau Claire, WI 54702-3217

Telephone: 1-833-742-0952

Fax: 715-552-3500 Website: group-health.com

Group Health Cooperative of South Central Wisconsin

(GHC-SCW)

1265 John Q. Hammons Drive

P.O. Box 44971

Madison, WI 53717-4971

Telephone: 1-800-605-4327, 608-828-4853

Fax: 608-662-4186 Website: ghcscw.com

HealthPartners Health Plan

P.O. Box 1309, Minneapolis, MN 55440-1309 Telephone: 1-855-542-6922, 952-883-5000

Fax: 952-883-5666

Website: healthpartners.com/stateofwis

Medica West and Mayo Clinic Health System 1277 Deming Way, Madison, WI 53717

Telephone: 1-877-371-6762

Fax: 952-992-3021

Primary Care On Demand:

PrimaryCareOnDemand.MayoClinic.org Website: deancare.com/wi-employees

Medical Associates Health Plans

1605 Associates Drive, Suite 101, Dubuque, IA 52002

Telephone: 1-866-421-3992

Fax: 563-584-4760

Website: mahealthcare.com

MercyCare Health Plans 580 N. Washington Street

P.O. Box 550

Janesville, WI 53547-0550

Telephone: 1-800-895-2421 option 5

Fax: 608-752-3751

Website: mercycarehealthplans.com

Navitus Health Solutions

P.O. Box 999, Appleton, WI 54912-0999

Telephone: 1-844-268-9789 Website: navitus.com

Navitus MedicareRx (PDP) (Prescription drug coverage for Medicare-eligible retirees)

P.O. Box 1039, Appleton, WI 54912-1039

Telephone: 1-866-270-3877 Website: medicarerx.navitus.com

Network Health 1570 Midway Place P.O. Box 120 Menasha, WI 54952

Telephone: 1-844-625-2208, 920-720-1811

Fax: 920-720-1909

Website: networkhealth.com/employer/state

Prevea360 East

2710 Executive Drive, Green Bay, WI 54304

Telephone: 1-877-371-6772

Fax: 1-952-992-3021

Prevea Care After Hours: 1-888-277-3832 Website: prevea360.com/wi-employees

Quartz

2650 Novation Parkway, Fitchburg, WI 53713

Telephone: 1-844-644-3455

Fax: 608-643-2564

Website: ChooseQuartz.com

Robin with HealthPartners

P.O. Box 1309, Minneapolis, MN 55440-1309 Telephone: 1-855-542-6922, 952-883-5000

Fax: 952-883-5666

Website: healthpartners.com/etfrobin

Security Health Plan

1515 North Saint Joseph Avenue

P.O. Box 8000

Marshfield, WI 54449-8000

Telephone: 1-844-813-7286, 715-221-9555

Fax: 715-221-9500

Website: securityhealth.org/state

UnitedHealthcare

P.O. Box 29675, Hot Springs, AR 71903-9675

Telephone: 1-844-876-6175 Website: UHCRetiree.com/etf



Nondiscrimination and Language Access

42 U.S. Code § 18116

ETF complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, or gender identity.

ETF provides free aids and services to people with disabilities to communicate effectively with us, such as qualified sign language interpreters and written information in other formats (large print, audio, accessible electronic formats and others). ETF provides free language services to people whose primary language is not English, such as qualified interpreters and information written in other languages.

If you need these services, contact ETF at 1-877-533-5020; TTY: 711.If you believe that ETF has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability or sex, you can file a grievance with:

ETF Office of Policy, Privacy & Compliance

P.O. Box 7931

Madison, WI 53707-7931

1-877-533-5020; TTY: 711

Fax: 608-267-4549

Email: ETFSMBPrivacyOfficer@etf.wi.gov

If you need help filing a grievance, ETF's Office of Policy, Privacy & Compliance is available to help you. You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal at ocrportal.hhs.gov/ocr/smartscreen/main.jsf or by mail or phone:

U.S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C. 20201

1-800-368-1019; 1-800-537-7697 (TDD)

Complaint forms are available at hhs.gov/ocr/complaints/index.html.

The Wisconsin Department of Employee Trust Funds is a state agency that administers the Wisconsin Retirement System pension, health insurance and other benefits offered to eligible government employees, former employees and retirees.

Spanish – ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-877-533-5020 (TTY: 711).

Hmong – LUS CEEV: Yog tias koj xav tau kev pab txhais lus. Peb pab koj tau, peb pab koj dawb xwb, thov hu rau 1-877-533-5020 (TTY: 711)

Chinese- 注意:如果您使用繁體中文,您可以免費獲得語言援助服務。請致電 1-877-533-5020 (TTY:711)

German – ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-877-533-5020 (TTY: 711).

ملاحظة: إذا كنت تتحدث اللغة العربية، فهناك خدمة للغتك دون أي مصاريف: اتصل بالرقم بلغتك دون أي مصاريف: 1-877-533-7020

Russian – ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-877-533-5020 (телетайп: 711).

Korean - 주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-877-533-5020 (TTY: 711)번으로 전화해 주십시오.

Vietnamese – CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-877-533-5020 (TTY: 711).

Pennsylvania Dutch – Wann du [Deitsch (Pennsylvania German / Dutch)] schwetzscht, kannscht du mitaus Koschte ebber gricke, ass dihr helft mit die englisch Schprooch. Ruf selli Nummer uff: Call 1-877-533-5020 (TTY: 711).

Laotian/Lao – ໂປດຊາບ: ຖ້າວ່າ ທ່ານເວົ້າພາສາ ລາວ, ການບໍລິການຊ່ວຍເຫຼືອດ້ານພາສາ, ໂດຍບໍ່ເສັງຄ່າ, ແມ່ນມີພ້ອມໃຫ້ ທ່ານ. ໂທຣ 1-877-533-5020 (TTY: 711).

French – ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-877-533-5020 (ATS : 711).

Polish – UWAGA: Jeżeli mówisz po polsku, możesz skorzystać z bezpłatnej pomocy językowej. Zadzwońpod numer 1-877-533-5020 (TTY: 711).

Hindi – ध्यान दें: यदि आप हिंदी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। 1-877-533-5020 (TTY: 711) पर कॉल कों।

Albanian – KUJDES: Nëse flitni shqip, për ju ka në dispozicion shërbime të asistencës gjuhësore, pa pagesë. Telefononi në 1-877-533-5020 (TTY: 711).

Tagalog – PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-877-533-5020 (TTY: 711).

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