**ETJ0057** **Competency Based Performance Management Services**

This form must be completed by the Proposer by marking the appropriate check-boxes below. By marking these boxes, Proposer acknowledges compliance with these items.

**Instructions:**

1. Review/complete each exhibit/appendix/form listed below. Check the appropriate boxes.
2. Complete the Proposer Information box below: print company name and the name of the representative signing this form (must be authorized to legally bind the company), sign and date.
3. Return this form per RFP Section 2.4.1 Format Requirements (TAB 1).

|  |  |
| --- | --- |
| **Appendix 1:** General Questionnaire |[ ]  Have read and completed |
| **Appendix 2:** Requirements and Technical Questionnaire |[ ]  Have read and completed |
| **Appendix 3:** Department Terms and Conditions |[ ]  Have read and understand |
| **Appendix 4:** Pro Forma Contract |[ ]  Have read and understand |
| **FORM A:** Proposal Checklist (this form) |[ ]  Completed |
| **FORM B:** Mandatory Proposer Qualifications |[ ]  Completed and signed |
| **FORM C:** Subcontractor Information |[ ]  Completed |
| **FORM D:** Request for Proposal Signature Page |[ ]  Completed and signed |
| **FORM E:** Vendor Information |[ ]  Completed |
| **FORM F:** Vendor References |[ ]  Completed |
| **FORM G:** Designation of Confidential and Proprietary Information |[ ]  Completed |
| **FORM H:** Cost Proposal Workbook |[ ]  Completed |
| **Current W-9** (use online IRS Form) |[ ]  Completed and signed |

**Proposer Information:**

|  |  |
| --- | --- |
| Proposer Company Name: | Click or tap here to enter text. |
|  |  |
| Name & Title of Authorized Representative: | Click or tap here to enter text. |
|  |  |