FORM D  
Cost Proposal

**This form must be completed with the proposal.**

##### Firm Name: Date: \_\_\_\_\_\_\_

##### Authorized Person: \_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_

##### 

The Proposer's response must detail all proposed costs described in the RFP, as well as any additional services the Proposer may elect to offer. If assumptions are necessary, please fully explain the assumptions used. After considering the proposals and prior to awarding a contract, ETF reserves the right to negotiate a discounted final cost. **Failure to provide a sealed cost proposal using the exact form provided in FORM D may result in your proposal being disqualified and rejected**. **No mention of the cost proposal may be made in any other part of the response to this RFP.** Proposers should provide the hourly rates and should note anticipated annual increases, if any, plus the reason for such anticipated annual increases. Unless the Proposer outlines such increases in the cost proposal via FORM D and the reason for them, the initial price will hold for the duration of the contract, including renewals.

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| --- | --- | --- | --- |
| **Hourly Rates for Attorney’s and Staff (i.e, Actuaries and Paralegals) who will perform work under the contract** | | | |
| **Category** | **Name(s)** | **Hourly Rate**  **Standard** | **Hourly Rate**  **Discounted** |
| **Attorney** |  |  |  |
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|  |  |  |
|  |  |  |
|  |  |  |
| **Actuary** |  |  |  |
| **Paralegal** |  |  |  |

Additional Fees: