|  |  |  |
| --- | --- | --- |
| ETF_logo_large | **STATE OF WISCONSIN****Department of Employee Trust Funds****A. John Voelker**SECRETARY | 4822 Madison Yards WayMadison, WI 53705-9100P. O. Box 7931Madison, WI 53707-7931http://etf.wi.gov |

Date: June 3, 2024

To: Potential Proposers to RFP ETC0049

RE: Addendum No. 3 to Request for Proposals (RFP) ETC0049

Administrative Services for the State of Wisconsin Pharmacy Benefit Program

This Addendum will be made available on ETF’s web site at <https://etf.wi.gov/node/35431>

**Acknowledgement of receipt of this Addendum No. 3:**

**Proposers must acknowledge receipt of this Addendum No. 3 by providing the required information in the table below and including this Page 1 with their Proposal cover letter.**

|  |  |
| --- | --- |
| Company Name: |  |
| Authorized Person (Printed/Typed Name and Title): |  |
| Date: |  |

**The following questions from Proposers and answers from the Department are hereby added to RFP ETC0049:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Q # | RFP/ Appendix # and Section # | RFP Page | Question/Rationale | Department Answer |
| 1 | Section 8, Cost Proposal Workbook | 4 | The RFP (1.13 in the Cost Workbook) is asking for specialty claims filled at retail to be included in the specialty guarantees, however, the Q&A response (#48) states specialty claims filled at retail should be included in the non-specialty retail guarantees. Please confirm that all specialty claims should be included in the specialty pricing and rebate guarantees. | Confirmed. |
| Q2 | Appendix 1, item 315E Data Management - #3 | 86 | Notification of Breach states Contractor must notify within 48 hours which contradicts the target specified in Appendix 2 (row 16) that states Contractor must notify within 24 hrs. Please confirm the following:* Which target is correct (24 hrs. or 48 hrs.)?
* What is the required measurement frequency (this item appears duplicated in both the Monthly and the Quarterly report template in Appendix 2).
 | The information in Appendix 1 is what will be required in the next administrative services for the Pharmacy Benefit Program contract.This is to be measured monthly and reported quarterly to the Department. |
| Q3 | Appendix 1, item 315E Data Management - #4 | 86 | First Notice states the Contractor must notify within no less than 2 business days which contradicts the target specified in Appendix 2 (row 16) that states Contractor must notify within 1 business day.  Please confirm the following:* Which target is correct (2 business days or 1 business day)?
* What is the required measurement frequency (this item appears duplicated in both the Monthly and the Quarterly report template in Appendix 2).
 | The information in Appendix 1 is what will be required in the next administrative services for the Pharmacy Benefit Program contract.This is to be measured monthly and reported quarterly to the Department. |
| Q4 | Appendix 1, items 315A Implementation - #1-11 | 81 | The dates specified in these items are incorrect (2017 and 2018), please confirm the years specified in all these items should be 2025 or 2026. | The dates for this section will be updated when the new contract is signed. |
| Q5 | Appendix 1, item 315B Account Management - #1 | 83 | Please confirm the measurement frequency for the satisfaction survey. | The frequency of the satisfaction survey will be discussed during contract negotiations. |

You can find the RFP and its attachments on ETF’s web site at <https://etf.wi.gov/node/35431>.