



**STATE OF WISCONSIN**  
**Department of Employee Trust Funds**  
Robert J. Conlin  
SECRETARY

4822 Madison Yards Way  
Madison, WI 53705-9100  
PO Box 7931  
Madison WI 53707-7931  
1-877-533-5020 (toll free)  
Fax 608-267-4549

February 20, 2019

Meghan O'Shea / Mike Wright  
ConnectYourCare, LLC  
307 International Circle  
Suite 200  
Hunt Valley, MD 21030

Sent via email to: [Megah.Oshea@ConnectYourCare.com](mailto:Megah.Oshea@ConnectYourCare.com); [Mike.Wright@ConnectYourCare.com](mailto:Mike.Wright@ConnectYourCare.com)

Subject: Notice of Intent to Award, RFPs ETH0052-54 for Third Party Administration of Health Savings Accounts, Section 125 Cafeteria Plan, Employee Reimbursement Accounts, and Commuter Fringe Benefits

Dear Ms. O'Shea and Mr. Wright:

On February 20, 2019, the Wisconsin Group Insurance Board (Board) granted authority to the Secretary of the Wisconsin Department of Employee Trust Funds (ETF) to issue an intent to award the contracts for Third Party Administration of Health Savings Accounts, Section 125 Cafeteria Plan and Employee Reimbursement Accounts, and Commuter Fringe Benefits (RFPs ETH0052, ETH0053, ETH0054) to ConnectYourCare for the period of the contract start date through December 31, 2021, with the potential for two (2), two (2)-year extensions (through December 31, 2025), subject to successful contract negotiations between ConnectYourCare and ETF. The bid abstract for this solicitation is on the following page.

Due to the time sensitive nature of an executed contract, the Board approved that the Secretary be allowed to issue an intent to award to the second ranked vendor, Total Administrative Services Corporation (TASC), if contract negotiations fail or extend beyond a reasonable period of time with ConnectYourCare. As a result, ETF expects contract negotiations to make reasonable progress toward conclusion by April 1, 2019.

This letter is only a notice of intent to contract and does not constitute a contractual commitment.

Respectfully,

Beth Bucaida  
Contracts Specialist-Advanced  
Wisconsin Department of Employee Trust Funds  
Email: [ETF SMBProcurement@etf.wi.gov](mailto:ETF SMBProcurement@etf.wi.gov)

cc: - RFP Proposers: Total Administrative Services Corporation; Associated Bank, National Association; OptumHealth Financial Services, Inc.; Empower Retirement/Great-West Life & Annuity Insurance Company  
- RFP Evaluation Committee  
- ETF Procurement File, ETF Secretary's Office, ETF Office of Legal Services

Wisconsin Department of Employee Trust Funds

FINAL BID ABSTRACT

RFP ETH0052-54 for Third Party Administration of Health Savings Accounts, Section 125 Cafeteria Plan, Employee Reimbursement Accounts, and Commuter Fringe Benefits

**General & Technical Questionnaire Scores:**

Total General & Technical Scores – ETH0052 HSA					
Total Possible Points: 800	Empower	TASC	CYC	Associated	Optum
	484	582	584	276	370

Total General & Technical Scores – ETH0053 Sec 125/ERA <i>Empower did not submit a proposal for Sec 125/ERA</i>					
Total Possible Points: 800	Empower	TASC	CYC	Associated	Optum
	n/a	573	570	257	356

Total General & Technical Scores – ETH0054 Commuter Fringe <i>Empower did not submit a proposal for Commuter Fringe</i>					
Total Possible Points: 800	Empower	TASC	CYC	Associated	Optum
	n/a	562	576	267	353

**Presentation Scores:**

Vendor Presentation – ETH0052-54 <i>Only TASC and CYC were invited to give presentations</i>					
Total Possible Points: 500	Empower	TASC	CYC	Associated	Optum
	n/a	293	354	n/a	n/a

**Cost Scores:**

Form H - Cost Proposal – ETH0052 HSA <i>Only TASC's and CYC's cost proposals were scored</i>					
Lowest cost received the max. of 200 pts.	Empower	TASC	CYC	Associated	Optum
	n/a	200	134	n/a	n/a

Form H - Cost Proposal - ETH0053 Sec 125/ERA <i>Only TASC's and CYC's cost proposals were scored</i>					
Lowest cost received the max. of 200 pts.	Empower	TASC	CYC	Associated	Optum
	n/a	167	200	n/a	n/a

Form H - Cost Proposal - ETH0054 Commuter Fringe <i>Only TASC's and CYC's cost proposals were scored</i>					
Lowest cost received the max. of 200 pts.	Empower	TASC	CYC	Associated	Optum
	n/a	200	165	n/a	n/a

**Total Combined Scores of Finalists:**

TOTAL SCORE – ETH0052 HSA (General + Technical HSA + Presentation + Cost)					
	Empower	TASC	CYC	Associated	Optum
	n/a	1,075	1,072	n/a	n/a

TOTAL SCORE – ETH0053 Sec 125/ERA (General + Technical Sec 125/ERA + Presentation + Cost)					
	Empower	TASC	CYC	Associated	Optum
	n/a	1,033	1,124	n/a	n/a

TOTAL SCORE – ETH0054 Commuter Fringe (General + Technical Commuter Fringe + Presentation + Cost)					
	Empower	TASC	CYC	Associated	Optum
	n/a	1,055	1,095	n/a	n/a

Notes:

- WageWorks was disqualified.
- Notice of Intent to Award: On February 20, 2019, the Group Insurance Board instructed ETF to issue a notice of intent to award contracts to ConnectYourCare.