Instructions:

[ ]  Check this box if Proposer has no assumptions or exceptions to this RFP or Appendices 1-12.

1. If Proposer:
* cannot agree to a term or condition as written in this RFP in any appendix,
* responded “non-compliant” to any flexibility rating 1 or 2 rated requirement in Appendix 6B – Functional Requirements, 7B – Non-Functional Requirements, or
* responded “supported with clarification” or “not supported” to any flexibility rating 1 or 2 in Appendix 8 – PAS Deliverables,

THEN provide an explanation in Appendix 10 – Assumptions and Exceptions.

1. **Do NOT list cost related assumptions or exceptions here. Cost Proposal assumptions and exceptions must only be included where indicated in Appendix 13 – Cost Proposal.**
2. Identify the RFP Section or Appendix # for which you are requesting an assumption or exception.
3. Add as many rows as necessary.
4. Make specific requested revisions to the language of the provision you are objecting to by using the red-line feature in MS Word.
5. Do not completely delete and substitute entire provisions, unless you are rejecting it in its entirety and substituting with substantively changed provisions.
6. Do not edit those DTCs (in Appendix 11) identified in RFP Section 2.7 Table 6.
7. In column 3 of the table below, add a concise rationale or explanation concerning the reason for the revision.
8. Do not submit standard Proposer contracts as a substitute for language in Appendix 11 – DTCs.
9. An objection to terms or conditions without including proposed alternative language will be deemed to be an acceptance of the language as applicable.
10. All provisions on which no changes are noted will be assumed to be accepted by the Proposer as written and will not be subject to further negotiation or change unless otherwise proposed by the Department.
11. The Department reserves the right to negotiate contractual terms and conditions when it is in the best interest of the State to do so.
12. Exceptions to any RFP terms and conditions may be considered by the Department during Contract negotiations if it is beneficial to the Department.
13. The Department may or may not consider any of the Proposer’s suggested revisions. The Department reserves the right to reject any proposed assumptions or exceptions.
14. Return this form pursuant to instructions in RFP Section 2.

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| --- | --- | --- | --- |
| # | RFP Section # or / Appendix # and page | Assumption or Exception and Rationale | Department Response |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |